

Graduation Plan Form for Satisfactory Academic Progress Appeals

Students: Meet with your academic counselor to prepare your graduation plan. List all the courses you must take and pass for each term to complete your degree requirements. If you have electives to complete, but are unsure about your selections, feel free to enter a general title and not a specific course number. For example, if you need an English elective, you could enter "English elective" in the course number field.

You should view this document as your official graduation plan with no expectation for future revision.

Students and Counselors: Please understand that federal, state and institutional financial aid programs are designed to allow students to complete the requirements for a single degree with one major. Students exceeding the Maximum Timeframe to receive a degree should not submit a graduation plan in which the intent is to pursue a double major or any minors. This plan should represent the minimum amount of courses required and the sequence required for the student to complete a degree.

Name	St. Thomas ID Number
Expected Graduation Date (MM/YYYY):	

Course Plan

Term and Year:

Course #	Course Title	Number of Credits

Term and Year:

Course #	Course Title	Number of Credits

Term and Year:

Course #	Course Title	Number of Credits

Course Plan

Term and Year:

Course #	Course Title	Number of Credits

Term and Year:

Course #	Course Title	Number of Credits

Student Statement:

By submitting this document I am certifying that I intend to follow the course plan as outlined above to complete my degree requirements. I understand that if I do not follow the plan as stated, my financial aid may be canceled. I understand that if changes need to be made to the plan I will submit a new plan to the financial aid office for consideration.

Student Signature:	Date:
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Counselor's Statement:

By signing this document I certify that I met with the above named student and discussed course options and availability to allow the student to complete the requirements for their degree. Additionally I certify that the courses above are the **minimum** required to complete one major with a Bachelors Degree and that any other majors or minors completed as a result of this plan only result from the completion of courses otherwise required for the student's primary degree program.

Counselor Name:	Counselor Phone:
Counselor Signature:	Date: