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Convictions

As a community we are committed to ...

Pursuit of truth We value intellectual inquiry as a lifelong habit, the unfettered and impartial pursuit of truth in all its forms, the integration of knowledge across disciplines and the imaginative and creative explorations of new ideas.

Academic excellence We create a culture among faculty, students and staff that recognizes the power of ideas and rewards rigorous thinking.

Faith and reason We actively engage in Catholic intellectual tradition, which values the fundamental compatibility of faith and reason and fosters meaningful dialogue directed toward the flourishing of human culture.

Dignity We respect the dignity of each person and value the unique contributions that each brings to the greater mosaic of the university community.

Diversity We strive to create a vibrant diverse community in which, together, we work for a more just and inclusive society.

Personal attention We foster a caring culture that supports the well-being of each member.

Gratitude We celebrate the achievements of all members of our community in goals attained and obstacles overcome, and in all things give praise to God.

Prayer of St. Thomas Aquinas

Grant, O Merciful God, that I may ardently desire, prudently examine, truthfully acknowledge and perfectly accomplish what is pleasing to Thee, for the praise and glory of Thy name. Amen.

Mission

Inspired by Catholic intellectual tradition, the University of St. Thomas educates students to be morally responsible leaders who think critically, act wisely and work skillfully to advance the common good.

Vision

The University of St. Thomas, a Catholic comprehensive urban university, is known nationally for academic excellence that prepares students for the complexities of the contemporary world. Through disciplinary and interdisciplinary inquiry and deep intercultural understanding, we inspire students to lead, work and serve with the skill and empathy vital to creating a better world.
### Fall Semester-2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept 9</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Sept 15</td>
<td>Last day to add a class without instructor permission</td>
</tr>
<tr>
<td>Sept 22</td>
<td>Last day to drop a class without notation on record</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Last day to designate grading option (S-D-R)</td>
</tr>
<tr>
<td>Oct 23</td>
<td>Mid-term break begins</td>
</tr>
<tr>
<td>Oct 26</td>
<td>Classes resume (mid-term break ends)</td>
</tr>
<tr>
<td>Oct 30</td>
<td>Mid-term grades due to registrar</td>
</tr>
<tr>
<td>Nov 16 - Dec 4</td>
<td>Early registration for J-term and spring semester begins</td>
</tr>
<tr>
<td>Nov 18</td>
<td>Last day to withdraw from a class without a grade of F</td>
</tr>
<tr>
<td>Nov 26</td>
<td>Thanksgiving break begins</td>
</tr>
<tr>
<td>Nov 30</td>
<td>Classes resume (Thanksgiving break ends)</td>
</tr>
<tr>
<td>Dec 1</td>
<td>Incompletes due from spring semester and summer term</td>
</tr>
<tr>
<td>Dec 15</td>
<td>Classes end</td>
</tr>
<tr>
<td>Dec 16</td>
<td>Study day</td>
</tr>
<tr>
<td>Dec 17</td>
<td>Final exams begin</td>
</tr>
<tr>
<td>Dec 22</td>
<td>Final exams end</td>
</tr>
<tr>
<td>Jan 4, 2016</td>
<td>Final grades due to registrar</td>
</tr>
</tbody>
</table>

### J-Term

The St. Thomas academic calendar is based on the 4-1-4 model. Classes are offered during two semesters (September-December and February-May.) Students typically take four classes each semester. During January, students can take one class at St. Thomas or abroad. This single-class semester is referred to as J-Term. You can receive more information about important academic calendar dates online at [www.stthomas.edu/calendars](http://www.stthomas.edu/calendars).

### J-Term-2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 4</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Jan 5</td>
<td>Last day to add a class without instructor permission</td>
</tr>
<tr>
<td>Jan 8</td>
<td>Last day to drop a class without notation on record</td>
</tr>
<tr>
<td>Jan 12</td>
<td>Last day to designate a grading option (S-D-R)</td>
</tr>
<tr>
<td>Jan 18</td>
<td>No class – Martin Luther King Jr Day</td>
</tr>
<tr>
<td>Jan 22</td>
<td>Last day to withdraw from a class without a grade of F</td>
</tr>
<tr>
<td>Jan 28</td>
<td>Classes end</td>
</tr>
<tr>
<td>Feb 5</td>
<td>Final grades due to registrar</td>
</tr>
</tbody>
</table>
Spring Semester-2016

Feb 1  Classes begin
Feb 5  Last day to add a class without instructor permission
Feb 12 Last day to drop a class without notation on record
Mar 9  Last day to designate grading option (S-D-R)
Mar 21-28 Mid-term break + Easter Break
Mar 29 Classes resume (mid-term + Easter break ends)
Mar 29 Mid-term grades due to registrar
Apr 11-22 Early registration for summer sessions & fall semester
Apr 20 Last day to withdraw from class without a grade of F
May 1  Incompletes due from fall semester & J-term
May 13 Classes end
May 16 Study day
May 17 Final exams begin
May 20 Final exams end
May 21 Commencement
June 3 Final grades due to registrar

ACTC

The Associated Colleges of the Twin Cities (ACTC) consortium consists of the University of St. Thomas, Augsburg College, Macalester College, St. Catherine University and Hamline University. Students at any one of these institutions may attend class at any of the others.

Career Development Resource Center
The first day of class is Wednesday, Sept. 9, 2015, for the fall semester and Monday, Feb. 1, 2016, for the spring semester. Instructors may drop you from the class if you do not attend the first day, so be sure to contact them if you are unable to be there.

Textbooks  Students may purchase or, in many cases, rent textbooks at the Campus Stores on the St. Paul or Minneapolis campuses in person or by ordering online. To find out which books you need, and to purchase books online or to make a textbook reservation, visit the textbook section of the Campus Stores websites. [www.stthomas.edu/campusstores](http://www.stthomas.edu/campusstores)

Transcripts  Make sure all of your official transcripts from previously earned college/university coursework have been submitted to the Office of Undergraduate Admissions. If you have questions about transfer courses and if/how they are fulfilling graduation requirements, please contact Academic Counseling and Support.

University Libraries  [www.stthomas.edu/libraries](http://www.stthomas.edu/libraries)
The University of St. Thomas libraries’ print collections (including the Law Library) contain more than 700,000 volumes. Our growing electronic library provides anytime/anywhere access to 114,000 electronic book titles, 58,000 electronic and print journals, 383 electronic databases and over 77,000 streaming audio and video items.

The Center for Writing  Students work with peer writing consultants in individualized conferences during any stage of the writing process. Consultants assist with understanding an assignment, brainstorming, organizing, editing, citing sources, and other writing concerns. Writers can bring assignments or drafts of formal papers from any discipline, or personal statements for internships, study abroad, or graduate program applications. The center is located in Room 361, John R. Roach Center for the Liberal Arts. Visit our website to schedule an appointment: [www.stthomas.edu/writing](http://www.stthomas.edu/writing). Walk-ins welcome and e-tutoring is available.

The O’Shaughnessy-Frey Library Center, the main library on the St. Paul campus, houses the print collections and provides professional reference support and instruction, technical assistance, spaces for group work and a popular coffee shop. OSF staff organize regular events in the library throughout the year, including readings, concerts and exhibits.
Mathematics Resource Center (MaRC)
www.stthomas.edu/marc
The Mathematics Resource Center (MaRC) in Room 235, O’Shaughnessy Science Center, supports student learning in mathematics through free drop-in peer tutoring as a service of the UST Mathematics Department for any ACTC student taking MATH 100 through 200. Solution manuals for all supported mathematics courses are available for use with the deposit of a UST student ID card. The MaRC is also headquarters for Math Placement Exam preparation, questions and administration.

Career Development Center
www.stthomas.edu/careerdevelopment
The Career Development Center serves undergraduate students as they make career choices. Staff members assist with topics including: skill and interest assessment, career exploration, resume writing, interviewing and job search. Services students may choose from include: an individual session with a Career Specialist, drop-in hours, workshops, or exploring the comprehensive career website.

Study Abroad From studying business in London to doing fieldwork in the Galapagos Islands, St. Thomas offers off-campus programs to meet your personal and academic goals. Many St. Thomas students take advantage of the possibilities for a semester, summer or J-Term abroad. For January 2016, St. Thomas will offer Theology 101 in Rome and Art History 111 in London, specially designed for first-year students. Applications will be available June 1, and the final application deadline for both courses is Oct. 1, 2015.

It’s never too early to start planning your semester or year abroad. Your grants, loans and scholarships can usually be applied to the program fee, making longer programs an affordable option. Advisors in the Office of Study Abroad are available to talk to you about your options! For more information visit studyabroad.stthomas.edu.

Academic Counseling and Support
Room 110, Murray-Herrick Campus Center
(651) 962-6300
www.stthomas.edu/academiccounseling

Career Development Center
Room 123, Murray-Herrick Campus Center
(651) 962-6761
www.stthomas.edu/careerdevelopment

Center for Writing
Room 361, John R. Roach Center for the Liberal Arts
(651) 962-5601
www.stthomas.edu/writing

Libraries
(651) 962-5014
www.stthomas.edu/libraries

Mathematics Resource Center (MaRC)
Room 235, O’Shaughnessy Science Center
(651) 962-5529
www.stthomas.edu/marc

Study Abroad
International Education Center
Room 212, Murray-Herrick Campus Center
(651) 962-6450
studyabroad.stthomas.edu
Finances  Contact your financial aid counselor to make sure everything is in order. Make a budget and have conversations with your family about your student account, monthly spending, banking and credit/debit cards. For more information and helpful tools, visit www.stthomas.edu/financialaid.

Billing  Check your UST email account or log in to Murphy Online for your eBill notification (the first one typically arrives late August for the fall and late January for the spring).

Tuition, fees, housing, meal plans and miscellaneous student account charges are available via Murphy Online. 

banner.stthomas.edu

UST provides eBilling notices only – paper bills are not mailed. When a new statement has posted, an email message will be sent to your UST email address. All tuition refunds are processed through the Business Office’s eRefund procedure. Student refunds are issued via direct deposit only to a United States-based bank account.

The University of St. Thomas is prohibited from providing information about your student account to a third party. This restriction applies, but is not limited to, your parents, your spouse or a sponsor.

You may, at your discretion, set up your parent(s)/guardian(s) or other third party as an authorized user on your account. As an authorized user, this individual can view your eBills and/or make ePayments.

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Business Office
Room 105, Murray-Herrick Campus Center
(651) 962-6600
www.stthomas.edu/businessoffice

Card Office
Room 101, Murray-Herrick Campus Center
(651) 962-6069
www.stthomas.edu/cardoffice

Financial Aid Office
Room 152, Murray-Herrick Campus Center
(651) 962-6550
(800) 328-6819, Ext. 2-6550
Fax: (651) 962-6599
www.stthomas.edu/financialaid
toward your account at any time. For additional billing or payment questions or concerns, please don’t hesitate to contact the Business Office at (651) 962-6600 or (800) 328-6819, Ext. 2-6600, www.stthomas.edu/businessoffice/ebilling. Additionally, you may set up a third party as a proxy, which allows you to grant access to select information available in Murphy Online. See www.stthomas.edu/proxy for more information.

**Flex Dollars (F=Food) vs. eXpress Dollars (E=Everything)**

Flex Dollars are attached to meal plans. They can be used to purchase food items only at the dining locations on campus and at Summit Marketplace on the first floor of Anderson Student Center. Flex dollars and meal plans expire at the end of the semester and any remaining balance will be forfeited.

eXpress Dollars do not expire as long as a student is enrolled and can also be used at all UST Dining Services locations, including The View. In addition eXpress Dollars can be used to purchase books, supplies, clothing and gifts at the UST Campus Stores and beverages and snacks at select vending machines on campus. eXpress Dollars can also be spent at several off-campus merchant locations for both food and non-food purchases www.stthomas.edu/cardoffice/expressaccount. Many of the vending machines across campus also accept eXpress dollars. Unused eXpress dollars are nonrefundable and will stay on your card until you use them, transfer or graduate. If you are planning to use Financial Aid to pay for your books, you must open an eXpress account on the GET Funds website https://get.cbord.com/stthomas.

**GET Funds**

https://get.cbord.com/stthomas

GET Funds is an online tool that UST eXpress account holders can use to manage their eXpress account funds anytime, anywhere ... even on a mobile device!

- Make deposits using a credit card.
- Make deposits using Bill Me (charges to student tuition account – option only available to students).
- Review eXpress account balance and transaction activity.
- Allow third parties (parents, guardians) access to make deposits directly to your eXpress account via an email request.
ID Card  If you didn’t get your St. Thomas identification (ID) card at your orientation program, be sure to stop by the Card Office in Room 101, Murray-Herrick Campus Center. All registered students must have a UST ID card to use the eXpress account and as identification to access buildings, check out library materials, use public computer labs, access athletic facilities, ride the intercampus shuttle, purchase a parking permit, cash checks and carry out other business on campus. Meal plans also are stored on your UST ID card.

Meal Plans  Whether you live on or off campus, you have the option of purchasing a meal plan. Meal plans, flex dollars and eXpress dollars are all great ways to pay for meals and eliminate carrying cash if you will be eating on campus.

Off-Campus Housing  Check out property and roommate listings and renter education resources at Off-Campus Student Services, Room 253, Anderson Student Center, www.stthomas.edu/offcampus. If you are living at home, be sure to discuss with your family how you may spend some evenings and weekends on campus to build relationships with students, faculty and staff outside of the classroom.

On-Campus Housing  Visit the Residence Life website at www.stthomas.edu/residencelife for more information about how to prepare. If you will be living with a new roommate, be sure to call him or her and find out what he or she plans to bring for your room.

Parking Permit  Contact Parking Services at (651) 962-PARK (7275), 2119 Grand Ave., or visit www.stthomas.edu/parking for more information about parking permits and alternate transportation.

Stay Active  Check out the fitness facilities at the AARC (Anderson Athletic and Recreation Complex) and McCarthy Gym. Try a spinning or zumba class, sign up for an intramural team or work out with a friend. www.stthomas.edu/aarc
Dining Options
www.stthomas.edu/dining

The View (Meal Plan)
Second Floor, Anderson Student Center
(651) 962-6016
The View is a primary stop for those with meal plans. It offers breakfast, lunch and dinner, including a variety of cooking stations: Little Italy (pizza and pasta), Your Call (made to order), World Eats (international theme), Main Course (comfort foods), The Grill (broiled burgers and fries), Delicatessen (freshly made sandwiches), Greens (a garden fresh salad bar), Cereal Bar (cereal and waffle station), and Sweets (dessert station). The View accepts meal plans, Flex, eXpress, debit/credit cards, cash and checks.

The Binz (Meal Plan)
The Binz (South Campus) (651) 962-6083
The Binz offers breakfast, lunch and dinner with a variety of foods that are specially prepared for their customers and is known for its exceptional deli and dining selections. The Binz accepts meal plans, Flex, eXpress, debit/credit cards, cash and checks.

T’s Restaurant
First Floor, Anderson Student Center
(651) 962-6077
T’s serves breakfast, lunch and dinner, includes a deli (customized hot/cold sandwiches), action station (weekly specials prepared while you wait), grill/broiler station (fresh off the grill), quick to-go items, assorted beverages, and snacks. T’s welcomes Flex, eXpress, debit/credit cards, cash and checks.

Scooter’s Restaurant
First Floor, Anderson Student Center
(651) 962-6080
Scooter’s is right next door to Summit Marketplace and features customized sandwiches, gourmet burgers, pizza and appetizers. It also includes pool tables and live entertainment. Scooter’s accepts Flex, eXpress, debit/credit cards, cash and checks.

Summit Marketplace
First Floor, Anderson Student Center
(651) 962-6086
Summit Marketplace is a convenience store that carries a variety of snacks, healthy food choices, and an assortment of beverages and quick pick-up hot and cold prepared foods. It accepts eXpress, debit/credit cards, cash and checks. Flex dollars can be used to purchase food items only.
The Loft
Third Floor, Anderson Student Center
(651) 962-6085
The Loft features Peace Coffee brewed coffees, espresso specialty drinks, fresh fruit smoothies and Izzy’s ice cream. The Loft accepts Flex, eXpress, debit/credit cards and cash.

The Pit Stop
Lower Level, Koch Commons (651) 962-6048
The Pit Stop offers pizzas, quesadillas and a variety of beverages. The Pit Stop is known for its smoothies and “Tommie Tornadoes” (blended ice cream with toppings). It accepts Flex, eXpress, debit/credit cards, cash and checks.

Beakers Coffee Cart
Second Floor, Owens Science Hall
(651) 962-6049
Beakers offers Alakef Coffee brewed coffees, espresso specialty drinks and a variety of cold beverages, sandwiches and snacks. Beakers accepts Flex, eXpress, debit/credit cards, cash and checks.

Brady Coffee Cart
First Floor, Brady Education Center
Brady Coffee Cart offers Alakef Coffee brewed coffees, espresso specialty drinks and a variety of cold beverages, sandwiches and snacks. Brady Coffee Cart accepts Flex, eXpress and cash.

Food for Thought (Meal Plan)
Second Floor, Terrence Murphy Hall
(651) 962-4142
Food for Thought offers custom wraps and sandwiches, cook-to-order baskets, burritos, pizza by the slice, stir-fry specials, and a full salad and dessert bar. Food for Thought accepts meal plans, Flex, eXpress, debit/credit cards, cash and checks.
Parking and Transportation Services
www.stthomas.edu/parking
Part of the Department of Public Safety, this division operates the parking system for the university and provides information for alternative transportation such as buses, carpooling, intercampus shuttle and biking. Information about pricing and deadlines are available online.

Parking on Campus You must purchase a UST parking permit to park in the lots owned by the University of St. Thomas. UST permits are for campus parking lots only and are not valid on city streets. Parking permits are issued only to current students, staff and faculty.

All resident permits are awarded through a permit lottery. For first-year resident students, a limited number of parking permits are available for purchase for the 2015-2016 academic year. All commuter students can purchase surface parking lot permits for commuter-designated lots and in the Anderson Parking Facility; however, parking spots are not guaranteed.

Metro Bus www.metrotransit.org
Maps and schedules are available in Off-Campus Student Services located in Room 253, Anderson Student Center. Stored-value metro bus passes are available at the Campus Stores. A one-semester, unlimited ride bus pass, is available at Parking and Transportation Services.
UST Shuttle Bus
www.stthomas.edu/parking/alternatives/ustshuttle
A free shuttle bus service is available between the St. Paul and Minneapolis campuses to those with a current and valid UST ID card.

Nice Ride www.niceridemn.org
There are several Nice Ride stations located on campus. Bicycles can be picked up and dropped off at any of these locations. For information on memberships and station locations, please visit the Nice Ride website.

Hourcar
www.stthomas.edu/parking/alternatives
www.hourcar.org
UST has two Hourcar vehicles for community members to use.

UST Campus Escort Program
A Public Safety escort is available 24-hours a day to walk with you anywhere on campus and up to a six-block radius off campus. Call 2-5100 from any on-campus phone or (651) 962-5100 from any other phone to request assistance.
1. Information about your UST email account, including information on managing your UST password, is available at www.stthomas.edu/irt/password.

2. If you’re looking for a new computer, check out your discount through the UST Tech Store. www.stthomas.edu/irt/techstore

3. An overview of safe computing practices along with information on free anti-virus software offered to all UST students can be found at www.stthomas.edu/irt/students/protectyourpersonalcomputer.

4. Visit the “New To Campus Technology Guide” for useful information about computing resources around campus. www.stthomas.edu/irt/students/newtocampus

5. Information about obtaining software, including Microsoft Office products, is available at www.stthomas.edu/irt/students/software.

6. Students are allocated $32.00 per semester for printing. Information about printing at UST is available at www.stthomas.edu/irt/students/print.

We do our best to protect your privacy and security, but need your help too. Follow these tips for a safe computing experience:

- Don’t fall victim to scams of phishing.
- NEVER give out your personal credentials in response to an email.
- Don’t click on links sent from unknown email accounts.
- Contact the IRT Tech Desk if you are ever in doubt.
- Don’t illegally download. Be careful about file-sharing – it is not appropriate to use university resources to illegally share files. Check out the appropriate use guidelines at www.stthomas.edu/irt/about/irtpoliciesandstandards/responsibleusepolicy.

Campus Phones
When calling from one campus location to another, just dial the last five digits of the number. In the residence halls, the numbers will be 7-xxxx. All other campus numbers will be 2-xxxx. Dial “8” for an outside line. University switchboard: dial (651) 962-5000 (or “0” from an on-campus telephone).
Staying Connected

**Email** is the university’s official form of communication, so check your account regularly by visiting mail.stthomas.edu. Questions? Call the IRT Tech Desk at (651) 962-6230 or email irthelp@stthomas.edu.

**Address Updates** It is important that you let us know whenever you move. You can update your address anytime in Murphy Online. If you live off campus, please provide the local address where you are residing.

**Campus Mailbox** All full-time undergraduate UST students living on campus are assigned a campus mailbox. Commuter students may request a mailbox. Campus Mail Services will send your mailbox assignment and combination to your UST email account. If necessary, stop by the UST Post Office in the lower level of Murray-Herrick Campus Center to request an additional copy of your information. Remember to check your mailbox regularly. Make sure your mail and packages arrive on campus with your mail number on them.

**Newsroom** Visit the Newsroom at www.stthomas.edu/news for stories about the University of St. Thomas and our students, faculty and staff. On Mondays, you’ll receive an email version of “The Week Ahead,” which includes important notifications from places like the business office, financial aid, study abroad and more; “The Midweek” email is distributed on Wednesdays and includes feature stories and major university news that appeared in the Newsroom over the last week; “The Weekender” is emailed on Thursdays and includes upcoming weekend events. Follow @uststudentnews on Twitter for real-time updates.

**TommieMedia** Check out www.TommieMedia.com, UST’s web-based, multimedia and student-run news organization for the latest campus news, sports and opinions.

**Questions?**
Email the IRT Tech Desk: irthelp@stthomas.edu.
Call the IRT Tech Desk: (651) 962-6230.
Counseling and Psychological Services  
www.stthomas.edu/counseling
When life gives you lemons, contact us!  
Stressed, homesick, feeling blue? Licensed psychologists provide free counseling for the University of St. Thomas community. Check our comprehensive website for relaxation exercises, self-tests and information about mental health.

Health Services  
www.stthomas.edu/healthservices
From the common to the complex, UST Health Services is dedicated to providing high quality, cost effective, safe and confidential health care to students. Health Services provides comprehensive, full-service acute care and travel clinics staffed by family practice and internal medicine physicians, nurse practitioners, psychiatrists, physical therapists, dieticians and nurses. Should you become ill, injured, or are planning a study abroad experience, contact Health Services for assistance. Appointments are recommended and can be scheduled either by telephone or online via MyHealthPortal, which can be found at www.stthomas.edu/healthservices. Walk-in visits are available for urgent care; however, students may need to wait longer to see a provider.

The following information must be entered into Murphy Online at banner.stthomas.edu:

- **Health insurance verification:** All undergraduate students taking 12 or more credits must demonstrate health insurance coverage. If you do not provide information about your existing insurance coverage by the 10th day of classes, you will be billed for university-sponsored student health insurance.

- **Immunization records:** Documentation of your immunizations must be entered before the 45th day of classes.

- **Physical exam:** Physical exams are required of all NCAA student athletes and are recommended for all new undergraduate students.

Health Services
Hours: 8 a.m.-4:30 p.m. Monday and Friday
8 a.m.-6 p.m. Tuesday, Wednesday and Thursday
Lower Level, Brady Residence Hall
(651) 962-6750

Did You Know...
The University of St. Thomas campus is tobacco-free. It is part of our commitment to the health of our community.

www.stthomas.edu/tobaccofree
Night Access Program

UST residence halls are locked 24 hours a day. Every evening a night-access person is on duty at the front door to provide after-hours information and assistance while ensuring only residents and registered guests enter the residence halls. Opposite sex guests are welcome in the halls from 10 a.m. to 2 a.m., 7 days a week.

Public Safety

www.stthomas.edu/publicsafety

The Department of Public Safety provides emergency medical services, emergency crisis response, crime prevention, investigation services, as well as other services such as jump starts, lock outs, and lost and found. The department operates 24 hours a day, seven days a week. The department’s officers are well-trained in emergency response and complete regular, ongoing, in-service education to enhance their skills and knowledge of campus public safety.

UST CARES

We care about your safety. UST CARES provides resources and information to enhance a safe and healthy campus. If you have concerns about yourself or another, please visit www.stthomas.edu/ustcares.

Wellness Center

www.stthomas.edu/wellness

The Wellness Center is dedicated to assisting students in developing healthy lifestyles and promoting behaviors that result in enhanced well-being. Health and wellness activities are listed online.

Can I Get Your Number?

The USTALERT Emergency Notification System is used to notify students and employees of a declared campus emergency. For cell phone notification, students must register their cell phones and carriers with the Emergency Notification System through Murphy Online. This number will be used only for this emergency notification system.
Student Policy Book  Review the online Student Policy Book to familiarize yourself with the policies, procedures and rules at the University of St. Thomas. You are expected to read this online policy book carefully and you are responsible for its contents. www.stthomas.edu/policies

Good Samaritan Statement  As members of our community, there is an expectation that each of us will care about and take action to enhance the well-being of our community. This statement encourages community members to seek medical attention or help for someone suffering from excessive consumption of alcohol or other drugs. The responsibility you demonstrate by taking appropriate action for the safety and well-being of another person will be considered in determining which actions, if any, are taken when the matter is reviewed. www.stthomas.edu/policies/undergraduate/policies/good

Hate Crime and Bias-Motivated Incident Policy  It is the university’s goal that no member of the university community be subject to any physical or verbal harassment, abuse or violence based on the individual’s race, color, gender, sexual orientation, age, national origin, religion or physical or mental disability. www.stthomas.edu/policies/general
Rights and Responsibilities

Students are expected to become positive, responsible members of the university community.

Each student enrolled at the University of St. Thomas enjoys rights related to academic classes and services. Students are guaranteed due process in their dealing with violations of the student code of conduct or other university policies. The dean of students and staff are available to consult with students about these rights and responsibilities.

Sexual Misconduct Policies and Prevention Programs

We are committed to creating and maintaining a learning environment that is free of sexual violence, dating violence, and stalking and that promotes personal dignity and fair treatment of all members of the university community. We are committed to creating a culture where violence isn’t tolerated and victim/survivors are supported. Part of this commitment includes implementing a culture change program, Green Dot. Green Dot is a violence prevention program that trains members of our community to become active bystanders, and seeks to engage them, through awareness, education, and skills-practice, in proactive behaviors that establish intolerance of violence as the norm, as well as reactive interventions in high-risk situations – resulting in the ultimate reduction of violence.

Title IX Compliance

In compliance with Title IX of the Education Amendment of 1972, the university does not discriminate on the basis of sex in its programs and activities. The university has appointed a Title IX coordinator to coordinate the university’s efforts to comply with this law and its related regulations, including the investigation of any alleged noncompliance with or activity prohibited by Title IX such as sexual harassment. Any person who believes that the university is not in full compliance with Title IX should contact the Title IX coordinator: Dr. Calvin R. Hill, University Diversity and Inclusion officer, Room 121 Aquinas Hall, (651) 962-6951 or chill@stthomas.edu.

Dean of Students Office

The Dean of Students Office provides a variety of programs for students including new student orientation, renter resources, and violence prevention programming. The Dean of Students Office is here for you if you experience an event in your life that disrupts your ability to be successful on our campus, such as illness or a death in your family. We can help you navigate the university system and provide you with information about your rights and responsibilities as a student. We also ensure that the university community functions as freely as possible from disruptive and inappropriate behavior through the oversight of the student conduct process. If you have questions or concerns, please contact the Dean of Students Office, Room 241, Anderson Student Center, (651) 962-6050. www.stthomas.edu/deanofstudents
Below are examples of on-campus organizations and student services. St. Thomas has much more to offer, and we encourage you to get involved.

‘85
www.stthomas.edu/asc/facilitiesandservices/85
‘85 is the Anderson Student Center gaming and recreation center. Located on the first floor in the southwest corner behind Tommie Central, ‘85 is a place for students to enjoy Wii, PS3, and Xbox 360 games on six flat panel screens. In addition to video games, ‘85 has pingpong, air hockey, foosball, bubble hockey, and skee ball.

Alumni Association
The University of St. Thomas Alumni Association was established in 1903 and serves the university’s alumni with a wide variety of programs and services. It’s not too soon to get involved in the following programs:

• Student Alumni Council (SAC)
alumni.stthomas.edu/SAC
Since 1972, students have joined the Student Alumni Council (SAC) with a common goal in mind: to build a bridge between students and alumni of the university. SAC strives to educate students about what it means to be St. Thomas alumni and exposes them to the vital roles alumni play in the quality and traditions of the university. The council consists of sophomores, juniors and seniors.

• Student Alumni Mentoring Program (SAM)
alumni.stthomas.edu/SAM
The Student-Alumni Mentoring (SAM) program began nearly two decades ago and is the preeminent undergraduate mentoring program at the University of St. Thomas. Register to be matched with an alumni mentor in the fall.

• Take A Tommie to Lunch Program (TAT)
alumni.stthomas.edu/TAT
This program matches an alumnus or alumna with a student in their major/career field area for a one-time meeting, usually over lunch, during the spring semester.

Aquinas Scholars
www.stthomas.edu/aquinasscholars
The Aquinas Scholars Honors Program is the undergraduate honors program of the University of St. Thomas.

Check out upcoming events at www.stthomas.edu/events.
Athletics  www.stthomas.edu/athletics
Go. Cheer. Play. St. Thomas is an NCAA Division III school and a member of the Minnesota Intercollegiate Athletic Conference. St. Thomas offers competition for men and women in 22 varsity sports. Not an athlete? Come to a game and cheer on the Tommies!

• The AARC  www.stthomas.edu/aarc
The 180,000-square-foot Anderson Athletic and Recreation Complex (AARC) houses an aquatic center with an eight-lane pool and a diving area, a 2,000-seat arena for basketball and volleyball, a field house with a 200-meter track, fitness facilities for both cardiovascular and weight training, aerobics rooms, and locker rooms. Join an intramural league, work out with friends or sign up for a sculpt, spinning, zumba or other exciting classes.

• McCarthy Gym  www.stthomas.edu/mccarthygym
Head to south campus and check out McCarthy Gym. Recently remodeled, it now offers: two wood-floor gymnasiums with markings and setups for basketball, volleyball, badminton, pickle ball, and other activities; cardio equipment; strength (non-free weight) equipment; three racquetball and handball courts; and modern locker rooms.

• Intramural Sports  Get up and get active, sign-up for UST intramurals. Most leagues are free and open to both men and women. Visit www.stthomas.edu/aarc/intramurals for more information.

• www.TommieSports.com
Official site of the Tommies for schedules, scores, press releases, season highlights, records and pictures.

Campus Life  www.stthomas.edu/campuslife
Get involved at UST. The Department of Campus Life provides leadership and involvement opportunities for all students through clubs and organizations, club sports, school spirit initiatives and events, campuswide programming and activities, leadership development programs and the digital Aquinas yearbook.

• Hana  www.stthomas.edu/hana
The largest multicultural student group on campus promotes multicultural awareness by exploring cultures, building community, developing leaders, providing service and working toward social justice.

• St. Thomas Activities and Recreation (STAR)  www.stthomas.edu/star
The student programming board for UST is responsible for planning lectures, music, entertainment, expeditions, community building, cultural celebrations and various special events.

• Undergraduate Student Government (USG)  www.stthomas.edu/usg
Members of USG serve their constituents by working with faculty, staff, administration and other students to promote positive change and foster tradition in an effort to provide students with an exceptional college experience both inside and outside of the classroom.
Tommie Tuesday

Join our mascot, Tommie, in this campuswide purple tradition. All members of the St. Thomas community are encouraged to wear purple and gray every Tuesday to show their Tommie spirit.

• Weekend Programming
  www.stthomas.edu/star
  A variety of late night programming opportunities are open to all undergraduate students. These activities are primarily held in the Anderson Student Center. Sponsored by STAR:
  • Thursday Night Live – 9 p.m.
    Held every Thursday night with live entertainment and programming activities.
  • Friday Unwind – 9 p.m.
    Relax at the end of the week each Friday night by enjoying a variety of events and activities.
  • Tommies after Dark – 10 p.m.
    Held every Saturday night, Tommies After Dark (TAD) runs from 10 p.m.-midnight and often includes free food and beverages in addition to activities.

• Student peer ministers
  A team of undergraduate student leaders within Campus Ministry committed to the Gospel call to love and serve our neighbors. Peer Ministers invite students to opportunities for spiritual development and faith awareness through prayer, faith sharing, and religious and spiritual programs and activities.

• Liturgical and music ministry
  Serve as a minister for our liturgies and services by proclaiming the Word of God, serving at the altar, serving in hospitality, and singing or playing an instrument.

• Retreats
  Get away from campus for a time of fellowship, reflection and to grow in your relationship with Jesus Christ at one of our many overnight or weekend retreats.

• Worship opportunities
  Be grounded in prayer and join with our community for one of our many liturgies and prayer services.

• Service and social justice
  A team of student leaders committed to social justice and the Gospel call to service invite you to participate in work with local agencies around the Twin Cities with the VIA program and short-term service immersion trips around the world with the VISION program.

• Sacramental preparation
  Campus Ministry provides formation and support for undergraduate students who seek to receive the Catholic initiation sacraments of Baptism, Confirmation and Eucharist.

Campus Ministry
  www.stthomas.edu/campusministry
  Campus Ministry’s programs and events are based on our three pillars: Faith – encouraging the spiritual formation of all, rooted in the Gospel of Jesus Christ; Community – joining together in prayer, worship and service; Social Justice – discovering social responsibility and acting to transform the world.
Child Development Center
www.stthomas.edu/childdevelopment
High-quality early education for children of students, faculty, staff and the neighboring community. The CDC provides many students with opportunities for internships, student teaching, research and employment.

Luann Dummer Center for Women (LDCW) www.stthomas.edu/ldcw
LDCW addresses the needs and aspirations of women on campus. It offers programs, scholarships, and events for students, faculty, and staff to enhance their academic experiences and provide developmental opportunities.

Human Resources: Student Employment
www.stthomas.edu/hr/studentemployment
The mission of the Student Employment program at the University of St. Thomas is to provide on-campus employment opportunities. Through our program, students gain working experience in discipline-specific fields, build professional development and leadership skills, and network with faculty, staff and fellow students, all with the flexibility and convenience of working on campus. Please search and apply for jobs online by visiting the University of St. Thomas employment opportunities website at www.stthomas.edu/jobsatust.

International Student Services (ISS)
www.stthomas.edu/oiss
Interested in learning about new cultures and gaining global perspective? Get involved in the following programs:

• Culture Link Tea Come join ISS each month for a presentation given by current international students on their home countries. Presentations cover intercultural topics and useful travel tips. Treats are served.

• Leadership Positions Apply to be an international orientation leader or event coordinator to connect with international students in a leadership role.
• **Global Tommies**  Cultural exchange program that builds a strong connection between the St. Thomas community and international students. Look on the ISS website to apply.

• **Globally Minded Student Association (GMSA)**  This student organization promotes and broadens international awareness at the University of St. Thomas through programs and activities.

**Music**  [www.stthomas.edu/music](http://www.stthomas.edu/music)
Audition to be a member of an award-winning musical ensemble such as Concert Choir, String Ensemble or Instrumental Jazz Ensemble.

**Off-Campus Student Services (OCSS)**  [www.stthomas.edu/offcampus](http://www.stthomas.edu/offcampus)
Find information related to your success as a student living off campus and services offered to help you stay connected to the campus community, such as the First-Year Commuter Advisor Program, the Commuter-Resident Partnership Program, Neighborhood Student Advisors, and renter education program.

• **First-Year Commuter Advisor Program**
Participating first-year commuter students are paired with an upper class first-year commuter advisor. They will meet multiple times through the fall semester to connect with each other and talk about how the transition to UST is going; additionally, activities are planned for them to socialize and connect with other first-year commuters as well as campus resources. The program will kick off with a barbecue the week before classes start.

• **Commuter-Resident Partner (CRP) Program**
This program pairs first-year commuter students with a residence hall floor and resident advisor (RA). The RA invites students to floor meetings and events throughout the academic year; additionally, the CRP program participants receive guest card access to the university’s residence halls.

• **Neighborhood Student Advisors**
Some students living off campus choose to live in the neighborhood immediately surrounding the St. Paul campus. For these students, neighborhood student advisors plan programs as well as serve as a resource and contact point.

• **Renter 101**
This evening session outlines tips for students renting in the neighborhood, and lets students learn from one another about renting off campus. A panel of students who are currently renting talk about their experiences and the myths and realities of off-campus living. This is a fantastic opportunity to meet other renters and learn with each other.

• **STEP: Student Tenant Education Program**
This intensive two-hour course provides students with fundamental resources and knowledge about living off campus. Content will include tenant rights and responsibilities, understanding a lease, the landlord-tenant relationship, and living in a mixed-residential community.
Office of Service-Learning and Civic Engagement (OSLCE)
www.stthomas.edu/servicelearning
OSLCE works to help students find volunteer placements that fit their needs and interests around the Twin Cities. It also provides opportunities for students to integrate service into their coursework by partnering with local/global organizations.

Project for Mindfulness and Contemplation
www.stthomas.edu/pmc
The mission of the Project for Mindfulness and Contemplation is to create a safe space for supporting and educating the UST community in meditative and contemplative practices.

Residence Life
www.stthomas.edu/residencelife
The Department of Residence Life offers a variety of on-campus living options. Over 2,500 residents live in our seven residence halls primarily for first- and second-year students, three apartment style residence halls for upper-class students, two apartment buildings for sophomores only, and two large houses exclusively for 21 transfer students. Professional and student staff live and work in our halls to provide leadership and service to our students.

- Residence Hall Association (RHA)
  www.stthomas.edu/rha
  The RHA provides leadership and programming for resident students while acting as a liaison between students and the university. Residents are encouraged to get involved with their hall associations and the RHA leadership teams.

Student Diversity and Inclusion Services (SDIS)
www.stthomas.edu/studentdiversity
Get involved through the Linkages Mentor program, retreats or the many events we sponsor each semester.

- Linkages Mentor Program: Linkages is a peer mentoring program designed to support the college transition and retention of underrepresented students (students of color, first-generation students, students from low-income backgrounds). Participants learn about the university community, participate in a variety of social events and academic and career workshops, and make connections with UST students, faculty and staff.

- Retreats: An annual weekend event brings students off campus to build relationships with peers, engage in self-reflection and promote diversity.

- The Gathering: The first Friday of each semester, Student Diversity and Inclusion Services sponsors social events – from an open house with ice cream in the afternoon to an evening dance. Learn about our programs, meet our staff and connect with peers.

- Still We Rise: Join Student Diversity and Inclusion Services and the Luann Dummer Center for Women during Heritage Months for conversations with faculty, students, and staff on diversity.

- Early College Awareness: Our student Early College Awareness Advocates provide an educational visit and tour to middle school students. The program encourages diverse, first-generation students to think about college and prepare before they enter high school.
• **J-Term Book Club**  This program builds awareness of individuals’ lived experiences. Students, faculty and staff engage in meaningful conversations on key points from a select book in a relaxed environment. The following spring, participants are invited to a private book signing and meal with the author.

• **Culture Stew**  “Adding flavors and stirring the pot.” These monthly events provide a forum for the many voices on our campus to be heard. Supporting education and conversation, we bring about enlightenment, understanding and acceptance.

• **Purple Bench**  We invite students to share their story and gather at the SDIS office. We are committed to an inclusive environment for all students. In order for change to occur and advocacy to be effective, it is important to know about the experiences that people have. This time provides an opportunity for conversation and fellowship.

**Tommie Central**

[www.stthomas.edu/asc/tommiecentral](http://www.stthomas.edu/asc/tommiecentral)

This one-stop shop in the Anderson Student Center is located on the first floor and serves as the main information desk for campus. Tommie Central offers discount ticket sales to many local Twin Cities cultural, theatrical and athletic events. Tommie Central also facilitates outdoor and recreational equipment rental, ASC locker rentals, as well as operating Bowling, located in the lower level of the ASC.

**Tommie Shop**

First Floor, Anderson Student Center

(651) 962-7850

Visit the Tommie Shop – your complete source for all your St. Thomas apparel and St. Thomas emblematic gifts.

**TommieMedia**

[www.tommiemedia.com](http://www.tommiemedia.com)

Interested in being an editor, reporter or photographer? Check out TommieMedia, UST’s web-based, multimedia and student-run news organization.

**Veterans’ Association**

[www.stthomas.edu/veterans/stva](http://www.stthomas.edu/veterans/stva)

The St. Thomas Veterans’ Association provides student veterans the opportunity to meet and network with one another through club events, meetings and community services in a professional manner and also provides a link for the University of St. Thomas community to gain insight into the experiences, needs, and desires of today’s military-veteran student.

**Welcome Events**

Attend campuswide welcome events to become more familiar with campus and meet new and continuing students. A full list of welcome activities can be found at [www.stthomas.edu/campuslife](http://www.stthomas.edu/campuslife).

**“Convo” Hour**

The convocation, or “convo,” hours are 11:45 a.m. to 1:15 p.m. Tuesdays and Thursdays. No classes are scheduled during these times so that you can attend meetings, check email, etc.
### Buildings

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>AARC</td>
<td>Anderson Athletic and Recreation Complex</td>
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<tr>
<td>ASC</td>
<td>Anderson Student Center</td>
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<tr>
<td>BEC</td>
<td>Brady Educational Center</td>
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<tr>
<td>JRC</td>
<td>John R. Roach Center for the Liberal Arts</td>
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<tr>
<td>MCH</td>
<td>McNeely Hall</td>
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<tr>
<td>MHC</td>
<td>Murray-Herrick Campus Center</td>
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<tr>
<td>OEC</td>
<td>O'Shaughnessy Educational Center</td>
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<tr>
<td>OSS</td>
<td>O'Shaughnessy Science Hall</td>
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<td>OWS</td>
<td>Owens Science Hall</td>
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### Offices

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<tr>
<th>Acronym</th>
<th>Description</th>
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<tr>
<td>HR</td>
<td>Human Resources</td>
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<td>IEC</td>
<td>International Education Center</td>
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<td>IRT</td>
<td>Information Resources and Technologies</td>
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<tr>
<td>ISS</td>
<td>International Student Services</td>
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<tr>
<td>MaRC</td>
<td>Mathematics Resource Center</td>
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<td>OCSS</td>
<td>Off-Campus Student Services</td>
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<td>SDIS</td>
<td>Student Diversity and Inclusion Services</td>
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### Organizations

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<tr>
<td>GMSA</td>
<td>Globally Minded Student Association</td>
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<td>RHA</td>
<td>Residence Hall Association</td>
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<td>SAC</td>
<td>Student Alumni Council</td>
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<td>STAR</td>
<td>St. Thomas Activities and Recreation</td>
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<td>USG</td>
<td>Undergraduate Student Government</td>
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<tr>
<td>VIA</td>
<td>Volunteers in Action</td>
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<tr>
<td>VISION</td>
<td>Volunteers in Service Internationally or Nationally</td>
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</table>
Adding/Dropping Classes
University Registrar
Room 126, Murray-Herrick Campus Center
(651) 962-6700
www.stthomas.edu/registrar

Murphy Online
banner.stthomas.edu

Academic Counseling and Support
Room 110, Murray-Herrick Campus Center
(651) 962-6300
www.stthomas.edu/academiccounseling

AFROTC
Air Force Reserve Officer Training Corps
Room LL17, Murray-Herrick
Campus Center
(651) 962-6320
www.stthomas.edu/afrotc

ATM
St. Paul campus:
• Lower Level,
  Murray-Herrick Campus Center
• First Floor, Anderson Student Center
Minneapolis campus:
• Second Floor, Terrence Murphy Hall

Pay your Bills
Business Office
Room 105, Murray-Herrick Campus Center
(651) 962-6600
www.stthomas.edu/businessoffice

Books
UST Campus Stores
St. Paul campus:
• Lower Level,
  Murray-Herrick Campus Center
  (651) 962-6850
Minneapolis campus:
• First Floor, Terrence Murphy Hall
  (651) 962-4340
www.stthomas.edu/campusstores
Bowling  
LL11, Anderson Student Center  
(651) 962-6137

Bus Passes  
Parking Services  
2119 Grand Ave.  
(651) 962-7275  
www.stthomas.edu/parking/alternatives

Bus Schedules  
Off-Campus Student Services  
Room 253, Anderson Student Center  
(651) 962-6138  
www.stthomas.edu/offcampus

Career Planning  
Career Development Center  
Room 123, Murray-Herrick Campus Center  
(651) 962-6761  
www.stthomas.edu/careerdevelopment

Child Care  
Child Development Center  
35 S. Finn St.  
(651) 962-5040  
www.stthomas.edu/childdevelopment

Clubs and Organizations  
Campus Life  
Room 325, Anderson Student Center  
(651) 962-6130  
www.stthomas.edu/ustclubs

Computers (Email, Printing, etc.)  
Information Resources and Technologies (IRT)  
Tech Desk  
LL08, O’Shaughnessy Educational Center  
(651) 962-6230  
www.stthomas.edu/irt

Course Schedules  
Academic Counseling and Support  
Room 110, Murray-Herrick Campus Center  
(651) 962-6300  
www.stthomas.edu/academiccounseling

University Registrar  
Room 126, Murray-Herrick Campus Center  
(651) 962-6700  
www.stthomas.edu/classes

Course Petitions  
Academic Counseling and Support  
Room 110, Murray-Herrick Campus Center  
(651) 962-6300  
www.stthomas.edu/academicaffairs/forms

Counseling and Psychological Services  
Room 356, Murray-Herrick Campus Center  
(651) 962-6780  
www.stthomas.edu/counseling

Declaring a Major  
Academic Counseling and Support  
Room 110, Murray-Herrick Campus Center  
(651) 962-6300  
www.stthomas.edu/academiccounseling

Dial “0” from any UST phone for the university switchboard.
Disability Resources and/or Accommodations
Academic Counseling and Support
Room 110, Murray-Herrick Campus Center
(651) 962-6315
www.stthomas.edu/enhancementprog

Diversity
Office for Diversity and Inclusion
Room 121, Aquinas Hall
(651) 962-6951
www.stthomas.edu/diversity

Student Diversity and Inclusion Services
Room 224, Anderson Student Center
(651) 962-6460
www.stthomas.edu/studentdiversity
Find us on Facebook: USTStudentDiversity

Emergencies and Campus Safety
Public Safety
Emergency from on-campus phone: 2-5555
Emergency on campus from another phone:
(651) 962-5555
• St. Paul campus: First Floor, Morrison Hall
• Minneapolis campus: Room 203, Opus Hall
Emergency for off campus: 911
Non-emergency (Minneapolis and St. Paul):
(651) 962-5100
Program this number into your cell phone and use it to access the escort program.
www.stthomas.edu/publicsafety

Event Tickets
Tommie Central
Room 116, Anderson Student Center
(651) 962-6137
www.stthomas.edu/asc/tommiecentral

eXpress Account
Card Office
Room 101, Murray-Herrick Campus Center
(651) 962-6069
www.stthomas.edu/cardoffice

Final Exam Schedule
University Registrar
Room 126, Murray-Herrick Campus Center
(651) 962-6700
www.stthomas.edu/registrar/student/finalexam

Financial Aid
Financial Aid Office
Room 152, Murray-Herrick Campus Center
(651) 962-6550
(800) 328.6819, Ext. 2-6550
Fax (651) 962-6599
www.stthomas.edu/financialaid

Fitness Facilities
tommiesports.com/facilities/Facilities_-_Maps

Search generally using the A-Z Index on UST’s homepage.
Grades
Murphy Online
banner.stthomas.edu

Health/Clinic Appointments
Health Services St. Paul
Lower Level, Brady Residence Hall,
Outside Entrance
(651) 962-6750
www.stthomas.edu/healthservices

Health Insurance
Health Services St. Paul
Lower Level, Brady Residence Hall,
Outside Entrance
(651) 962-6752
www.stthomas.edu/healthservices/insurance

Honors Program
Aquinas Scholars Honors Program
Dr. Stephen Laumakis, director,
(651) 962-5363
Erica Berglund, administrative assistant,
(651) 962-6023
www.stthomas.edu/aquinasscholars

Housing: Off Campus
Off-Campus Student Services
Room 253, Anderson Student Center
(651) 962-6138
www.stthomas.edu/offcampus

Housing: On Campus
Residence Life
Room 106, Koch Commons
(651) 962-6470
www.stthomas.edu/residencelife

International Students
International Student Services
Room 218, Anderson Student Center
(651) 962-6650
www.stthomas.edu/oiss

Jobs: Off Campus
Career Development Center
Room 123, Murray-Herrick Campus Center
(651) 962-6761
www.stthomas.edu/careerdevelopment

Jobs: On Campus
Human Resources
Room 217, Aquinas Hall
(651) 962-6510
www.stthomas.edu/hr/studentemployment

Library Services and Research Questions
St. Paul: O’Shaughnessy-Frey Library
(651) 962-5001
Minneapolis: Keffer Library
(651) 962-4664
www.stthomas.edu/libraries
Math Assistance
Mathematics Resource Center (MaRC)
Room 235, O’Shaughnessy Science Center
(651) 962-5529
www.stthomas.edu/marc

Meal Plans and Flex Dollars
Dining Services
Room 351, Anderson Student Center
(651) 962-6060
www.stthomas.edu/dining/plans

Parent/Guardian Communication
Dean of Students Office
Room 241, Anderson Student Center
(651) 962-6050
www.stthomas.edu/parents

Parking Permits
Parking Services
2119 Grand Ave.
(651) 962-7275
www.stthomas.edu/parking

Peer Ministry
Campus Ministry
Room 207, Anderson Student Center
(651) 962-6488
www.stthomas.edu/campusministry

Phones
University Switchboard
Dial “0” from any on-campus phone

Planning an event on campus
Campus Scheduling Services
(651) 962-6670
www.stthomas.edu/campusscheduling/clubs

Post Office
Campus Mail Services
Lower Level, Murray-Herrick Campus Center
(651) 962-6350
www.stthomas.edu/campusmail

Recreational Sports
Intramural sports
(651) 962-5905
www.stthomas.edu/aarc/intramurals

Roommate Questions
Resident Advisor (RA) or Residence Life
Room 106, Koch Commons
(651) 962-6470
www.stthomas.edu/residencelife
Scholarships
See Financial Aid

Shuttle Service
Parking & Transportation Services
2119 Grand Ave.
(651) 962-7275
www.stthomas.edu/parking

Sports
Athletics
Tommie Ticker line (651) 962-5940
www.tommiesports.com

Study Abroad
International Education Center
Room 212, Murray-Herrick Campus Center
(651) 962-6450
studyabroad.stthomas.edu

Study Skills
Academic Counseling and Support
Room 110, Murray-Herrick Campus Center
(651) 962-6300
www.stthomas.edu/academiccounseling

Tutoring
Mathematics Resource Center (MaRC):
www.stthomas.edu/marc

Center for Writing:
www.stthomas.edu/writing

Individual Departments:
www.stthomas.edu
See individual department websites

Veteran Benefits Certification
University Registrar
Room 126,
Murray-Herrick Campus Center
(651) 962-6700
www.stthomas.edu/registrar/student/veterans

Volunteer Opportunities
Campus Ministry
Room 207, Anderson Student Center
(651) 962-6578
www.stthomas.edu/campusministry

Office of Service-Learning and Civic Engagement (OSLCE)
Room 212, Murray-Herrick Campus Center
(651) 962-6450
www.stthomas.edu/servicelearning

Wellness
Wellness Center
Room 355, Murray-Herrick Campus Center
(651) 962-6128
www.stthomas.edu/wellness

Women’s Programs and Services
Luann Dummer Center for Women
Room 103, O’Shaughnessy Educational Center
(651) 962-6119
www.stthomas.edu/ldcw

Writing Assistance
Center for Writing
Room 361, John R. Roach Center for the Liberal Arts
651) 962-5601
Appointments: www.stthomas.edu/writing
Tie Up Any Loose Ends

Use this resource guide to make sure you:

- Purchase or rent your textbooks. www.stthomas.edu/campusstores
- Check your UST email. mail.stthomas.edu
- Understand your financial aid package. banner.stthomas.edu
- Create a budget. www.stthomas.edu/financialaid/undergraduate/cost/estimator or www.mymoney.gov/tools
- Seek an on-campus job. www.stthomas.edu/jobsatust
- Update your address in Murphy Online. banner.stthomas.edu
- Enter health insurance information in Murphy Online by the 10th day of classes. banner.stthomas.edu
- Review your meal plan and make any necessary changes to meal plans. www.stthomas.edu/dining/plans/mealplanoptions
- Living on-campus? Connect with your roommate before move-in.
- Living off campus? Purchase your parking or bus permits from Parking and Transportation Services.
- Check out Welcome Events at www.stthomas.edu/campuslife.
- Plan to attend the Fall Activities Fair on Tuesday, Sept. 22, to learn more about getting involved.
- Visit www.stthomas.edu/campuslife/gettinginvolved to learn more about how to get involved on campus.
- You also can utilize your orientation leaders, resident advisors and commuter advisors to learn more about on-campus opportunities.

Get Involved

Involvement on campus broadens knowledge of the university, develops leadership skills, adds to a resume and helps connect you to the campus community.
Know Your Campus

- Check out our campus maps at www.stthomas.edu/campusmaps or on the inside covers of this planner.

- Review the online student code of conduct to familiarize yourself with your rights and responsibilities. www.stthomas.edu/policies

- Learn more about campus computing – including UST email, Blackboard and personal storage. www.stthomas.edu/irt

- Take advantage of the many academic resources on campus, including but not limited to: Academic Counseling and Support, the Center for Writing and the Mathematics Resource Center. Perhaps the best academic resources on campus are your instructors. Plan to visit with them individually during their office hours (which should be noted on their course syllabus) or make an appointment with them to discuss questions and concerns. Each department also has a website that you can access via the A-Z index on the UST home page. www.stthomas.edu/academiccounseling www.stthomas.edu/writing www.stthomas.edu/marc

New Student Resources

Admissions www.stthomas.edu/admissions/undergraduate

Bills www.stthomas.edu/businessoffice

Campus Life www.stthomas.edu/campuslife

Campus Ministry www.stthomas.edu/campusministry

Course Advising: Academic Counseling and Support www.stthomas.edu/academiccounseling

Financial Aid www.stthomas.edu/financialaid/undergraduate

Information Resources and Technology www.stthomas.edu/irt

Meal Plans www.stthomas.edu/dining/plans/mealplanoptions

On-Campus Housing: Residence Life www.stthomas.edu/residencelife

Off-Campus Housing: Off-Campus Student Services www.stthomas.edu/offcampus

Orientation: Dean of Students Office www.stthomas.edu/studentorientation

Student Health Insurance www.stthomas.edu/healthservices/insurance

Textbooks, Supplies, and UST Apparel www.stthomas.edu/campusstores
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