Tenant and Landlord Responsibilities

If you are renting, you have the responsibility to pay your rent on time and not to abuse the property. You have the right to privacy (your property owner may enter for reasonable business purposes), a safe, maintained home, and access to your home.

Your landlord is responsible for maintaining a safe property in compliance with health and housing codes and for providing you with a Certificate of Rent Paid by January 31 of each year. Your landlord has the right to full payment of rent on time and to expect that you will not abuse the property.

For more details on landlord/tenant rights and responsibilities, www.stthomas.edu/offcampus/housing/

The Off-Campus Student Services’ Website www.stthomas.edu/offcampus/housing/resources/rights

Permit Information
Check with the city about your property online at: www.stpaulonestop.com/AMANDA5/ eNtraprise/StPaul/menu/menu.jsp

Don’t forget to register your off-campus address through the Murphy Online System!
It is important both for student services and in case of campus emergencies.

1. Go to www.stthomas.edu
2. Enter the Tools menu, enter Murphy Online
3. Go to the Personal Information section, and update all your information there, including the Emergency Alert Notification System.

Voting Information

To find information regarding your city council member contact either of the following:

Ward 3 Office for Councilmember Pat Harris
310-C city Hall
Saint Paul, MN 55102
ward3@ci.stpaul.mn.us
(651) 266-8630

Ward 4 Office for Councilmember Russ Stark
310-D City Hall
Saint Paul, MN, 55102
ward4@ci.stpaul.mn.us
(651) 266-8640

To determine who your council member is, visit www.stpaul.gov/council

Street Parking

Street parking in the neighborhoods around St. Thomas is highly regulated by the city. For On-Street Parking information visit: www.stpaul.gov/parking

Snow Emergencies

Make sure you’re notified when a snow emergency is declared in St. Paul and you need to move your car. Sign up for notifications at: www.stpaul.gov/snow

IN THE NEIGHBORHOOD

Whether you’re a student moving in for a year or a resident who’s been our neighbor for decades, living in a neighborhood such as ours is a unique experience. St. Thomas is proud and grateful to be a part of this community, and we want our students to be responsible and respectful. Enclosed is some information that students and neighbors may find useful throughout the school year.
USG Info
USG provides an important link between students and the UST administration. As a neighborhood student your most important contacts will be the two Neighborhood Senators for your area. Their contact information can be found at:
www.stthomas.edu/usg/members/

Neighbor Liaison
John Hershey
University Relations
University of St. Thomas
(651) 962-6123
jwhershey@stthomas.edu
www.stthomas.edu/neighborhoodrelations

Off-Campus Student Services
Off-Campus Student Services is the primary source of information and other resources for neighborhood and other off-campus students.
Contact us at:
651-962-6138
offcampus@stthomas.edu
www.stthomas.edu/offcampus

Renter Education
Off-Campus Student Services offers many different Renter Education opportunities. The annual Renter Education Panel discussion offers a great way to get basic information on living off campus. For those wishing to go more in depth we offer the Student Tenet Education Program (STEP). Watch for these programs in February and March. Also, our Renter Resources handbook is available in hardcopy or online at:
www.stthomas.edu/offcampus/housing/resources/

Area Manager
Josh Hengemuhle
Off-Campus Student Services:
651-962-6659
jahengemuhle@stthomas.edu

Neighborhood Student Advisors
Neighborhood Student Advisors are off-campus students who work to provide programming and other services to UST students living in the neighborhoods around campus. Find our NSAs on our staff page at stthomas.edu/offcampus. Or contact them at: offcampus@stthomas.edu What We Do: Renter’s Education Panel. Cooking Programs. Money Management Seminars. Neighborhood Walkthroughs. For a list of upcoming events visit our Events Page at:
www.stthomas.edu/offcampus/events/

What We Do
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http://www.stthomas.edu/offcampus/events/all-events.html

Emergency Contacts
Emergency .................................................................911
Police Non-Emergency ........................................651-291-1111
Fire Dept Non-Emergency ........................................651-224-7811

UST Public Safety Emergency
ON Campus ..........................................................5555
OFF Campus ..........................................................651-962-5555

UST Public Safety Non-Emergency
OFF Campus ..........................................................651-962-5100
ON Campus ..........................................................2-5100
UST Parking Services ..............................................651-962-7275
Metro Transit .........................................................612-373-3333

Bicycle Registration is also available!
Stop by the Public Safety and Parking Services offices on the First Floor of Morrison Hall. Public Safety and Parking Services has jump-start, vehicle lock-out services and a walking escort service within a six-block radius of the St. Paul campus or within one block of the Minneapolis campus.

Recycling
The City of St. Paul coordinates with Eureka Recycling to provide residents of St. Paul with recycling services. Check out their website:
http://www.eurekarecycling.org/recycling.cfm for more information and to begin service at your residence.