FINANCIAL CONFLICT OF INTEREST DISCLOSURE STATEMENT

I, __________________, have read and understand the University of St. Thomas (the “University”) Conflict of Interest Policy. If I have an actual or perceived conflict, or if an actual or perceived conflict arises during the course and scope of my employment, I will promptly disclose it as required by the policy.

My family members (spouse, parents, siblings, children, their spouses, etc.) and I currently have the following affiliations or interests and have taken part in the following transactions, which, when considered in conjunction with my position as a University employee, might constitute a conflict of interest. Check "None" where applicable. If additional space is needed, please use as much space as required. Upon signing this form the Department of Human Resources will include in the employee’s personnel records.

If an employee responds affirmatively to any of the following items and such response, when considered in light of the employee’s job duties, creates a conflict of interest, a potential conflict of interest, or the potential for an appearance of a conflict of interest, the Human Resources Department shall seek and obtain guidance from the appropriate Executive Vice President and Provost or the Vice President for Business Affairs.

1. Outside Employment or Service: Identify any outside employment or provision of outside services, current or planned, which may conflict with your position as a University employee.
   - None
   - Please explain

2. Outside Interests, Financial, and Other: Identify any interests or positions, which you or your family, as defined above, directly or indirectly, hold in any outside concern from which the University secures or will secure goods or services, or which provides services that compete with the University, and which may create a conflict or a perceived conflict with your position at the University.
   - None
   - Please explain

3. Gifts, Gratuities, Services, and Entertainment: Identify any gifts, gratuities, services or entertainment of more than minimal value that you or your family, as defined above, have accepted that might influence or be perceived to influence your judgment or actions concerning the business of the University.
   - None
   - Please explain

4. Other: Identify any other activities in which you or your family, as defined above, are engaged that might be regarded as constituting a conflict of interest.
   - None
   - Please explain

I hereby certify that the information disclosed herein is, to the best of my knowledge, complete and accurate. I agree to report promptly to the Executive Vice President and Provost or the Vice President for Business Affairs any situation or transaction that may arise during my employment that constitutes a real or potential conflict of interest and report the same on an amended Financial Conflict of Interest Disclosure Statement.

Signature ___________________________________ Print Name __________________________________ Date ____________

8/2015

Financial Conflict of Interest Disclosure Statement