ROADMAP
PLANNER
GUIDEBOOK

UNIVERSITY OF
St.Thomas
SCHOOL OF LAW

DRAFT 22_10_11_18
The Roadmap Planner is a supplement to be used after a student has completed an initial ROADMAP plan. A coach can then use the Roadmap Planner to help the student visualize how to take ownership over the remaining time in law school in order to realize his or her goals. The Planner provides an overview of the requirements to graduate from UST Law and pass the Minnesota bar examination.

It goes beyond the basic requirements and emphasizes the iterative process of seeking and gaining experience both to test the student’s top employment preferences and to build a story of later-stage development of competencies that the student’s target employers will value. The Planner emphasizes the importance of developing evidence to support the student’s story. The Planner, used every semester, helps cement personal ownership over continuous professional development.

Do note: this document is intended to be a supplement to the ROADMAP, please refer to your Roadmap coach, or a professor, for further planning and to answer any questions.

*This planner is adapted from a course-advising spreadsheet created by Drexel Professor Clare Keefe Coleman. This version is created by Neil Hamilton and Mark Landauer.
SECTION ONE: TASKS EACH SEMESTER

VISIT THE CPD OFFICE

CPD is a great resource to practice communicating your value proposition to possible employers. Visit at least once per semester.

BAR ASSOCIATIONS

Join the ABA, HCBA, and MSBA. Think about joining an affinity Bar Association. Once a member, network within the association, meet members and leaders. Join committees, plan and attend events, and work to contribute to the association.

GET ADVICE

Form a relationship with upperclass students, practicing attorneys (through informational interviews), professors, mentors, recruitment of a coach, etc. Form a habit of receiving advice.
ON CAMPUS EVENTS / CLE

Attend events not just to learn, but also to speak with lawyers in your area of interest.

Step out of your comfort zone by attending a CLE that isn’t hosted at the law school.

ROADMAP

Revisit and revise your networking plan each semester. Narrow your networking to attorneys in your area of interest or to the legal employers you prefer. Be directional and intentional.

MENTAL HEALTH

MNLCL.ORG

WELLNESS IN PRACTICE CLUB

Take care of your mental health. Everyone struggles in different ways. Reflect on your own mental health; there are resources available to you.

OBSERVATION

While classes give doctrinal knowledge, you can bolster your practical legal knowledge through observing lawyers in open court. Look at court calendars and attend court proceedings. Introduce yourself to lawyers, judges, or law clerks as a law student wanting to learn.

TAKE A BREAK

Schedule some time for yourself, your family, your friends, and just a bit of fun.

CLUBS AND ORGANIZATIONS

STTHOMAS.EDU/TOMMIELINK

- Attend student organization events
- Join a student club/organization
- Take a leadership role in an organization
- Focus on one project that you envision and complete it
1L (FALL)

REQUIRED COURSES (16cr.)

- Civil Procedure
- Contracts
- Torts
- Lawyering Skills I
- Foundations of Justice I

MENTOR EXTERNSHIP

CONTACT: JUDIE RUSH

- Orientation
- Year-end Meeting
- Personal and Professional Development Plan
- 4 Distinct Experiences
- 2 Debriefings
- 18 Hours of Experience

PUBLIC SERVICE

50 hours of volunteer work is required by graduation. Aim to get it done early. Use this service time to gain experience, explore options and develop legal skills.

BAR PREPARATION

The 1L year has many bar courses. If you are in the bottom 50% of your class, take all the bar courses that you can in the 2L and 3L years to give yourself the best chance of passing the bar.
**1L (SPRING)**

**REQUIRED COURSES (15cr.)**

- Constitutional Law
- Property
- Criminal Law
- Lawyering Skills II Foundations of Justice II + III

**MENTOR EXTERNSHIP**

**ROADMAP**

Create your written development plan.

**PLAN 2L CLASSES**

Near the end of the semester you will be choosing your own classes. Ask for advice.

Do not just plan the next semester, plan your story and make a loose plan for all your remaining semesters. Update as you go along.

**JOURNAL / ADVOCACY**

Applications due near the end of 1L Spring.

Try to choose one or the other, some students have found the time to do both, but these positions require a high level of commitment and time.

Many early jobs may request that you have Journal or Advocacy experience.
SPECIAL NOTE

The summer has no requirements. However, create a main theme for your summer. How does this main theme add to your story and build evidence of your development? What will be your focus?

Job | Internship | Volunteering | Family Vacation | Experience Abroad | Class Research Assistant | Court Observation | Etc.

This period of time is not one-size-fits-all; use the summer to strengthen your story.

SUMMER LEGAL INTERNSHIP

• Show up every day ready to work and learn.
• Observe what good and bad lawyers do.
• Build relationships with attorneys.
• Ask for regular feedback on your work.
• Be intentional about evidence of growth.

POSSIBLE COURSES

Available on campus or via distance learning.

ON CAMPUS INTERVIEWS

CONTACT: CPD OFFICE

Takes place near the end of the summer.
2L (FALL)

REQUIRED COURSES

Lawyering Skills III
Professional Responsibility

*These classes can be taken either semester 2L year.

MENTOR EXTERNSHIP

CONTACT: JUDIE RUSH

Mentor Externship Class | Networking Plan Personal and Professional Development Plan
5 Distinct Experiences | 2 Debriefings
30 Hours of Experience | 5 1-on-1 Meetings

UPPER-LEVEL WRITING

Great evidence of your writing and project management skills. Do it as early as possible.

JOURNAL / ADVOCACY

These positions help you to focus your writing and/or oral skills. Reflect on how these positions add to your story. How do they reflect your key competencies?

LEGAL INTERNSHIP

Some students hold legal work positions while completing their courses.
2L (SPRING)

REQUIRED COURSES
Business Associations
Evidence
*These classes can be taken anytime 2L or 3L year

MENTOR EXTERNSHIP

PLAN WHEN TO TAKE THE BAR EXAM

PLAN JUDICIAL CLERKSHIP
If interested in a judicial clerkship placement, now is the time to get serious about your plans.

PLAN TO TAKE THE MPRE

LEGAL INTERNSHIP
Some students hold legal work positions while completing their courses. If balanced with school work, it is a great opportunity to get your foot in the door and build your story. Meet legal professionals and build your work experience.

PLAN 2L SUMMER
The summer between 2L and 3L year can be a great opportunity to solidify your story.
The summer has no requirements. However, create a main theme for your summer. How does this main theme add to your story and build evidence of your development? What will be your focus?

Job | Internship | Volunteering | Family
Vacation | Experience Abroad | Class
Research Assistant | Court Observation | Etc.

This period of time is not one-size-fits-all, use the summer to strengthen your story.

SUMMER LEGAL INTERNSHIP

- Show up every day ready to work and learn.
- Observe what good and bad lawyers do.
- Build relationships with attorneys.
- Ask for regular feedback on your work.
- Be intentional about evidence of growth.

POSSIBLE COURSES

Available on campus or via distance learning.

REFLECTION

Take some time to reflect and decide where you want to be when you graduate.
3L (FULL YEAR)

COURSE REQUIREMENTS

Completed 88 total credits.
Business Associations*
Evidence*  
* If not yet completed.

MENTOR EXTERNSHIP

CONTACT: JUDIE RUSH

Mentor Externship II Class | Networking Plan
Personal and Professional Development Plan
5 Distinct Experiences | 2 Debriefings
30 Hours of Experience | 5 1-on-1 Meetings

PUBLIC SERVICE / VOLUNTEERING

Have completed 50 hours, minimum.

APPLY TO TAKE THE BAR

COMMIT TO A BAR PREP CLASS

LEGAL INTERNSHIP

Some students hold legal work positions while completing their courses.
SECTION TWO: TRANSITION PERIOD

UPDATE YOUR GOALS

Using all of the information you’ve gathered, look where you have been since your last transition point.

- What progress have you made towards your goals?
- What evidence do you have of skills employers want?
- Update your Personal Goals on page 4 as well as your Employment Goals on page 6.
- Update your Roadmap.
- Make definitive plans on how to achieve the goals that you have set for yourself.

WRITING SAMPLE

- Review your writing samples.
- Identify writing that is good enough to revise.
- Take some time to polish the sample and make it ready to send to legal employers.
**UPDATE RESUME**

You will have gained experience, both in the curriculum and outside it, since the last transition period. What employment options have you tried? For which competencies do you have evidence of later stage development?

Update your resume.

Write down your best story to demonstrate each competency you are emphasizing.

---

**NETWORKING PLAN**

Using information from page 6, create a plan, or update your existing Mentor Externship networking plan, to meet people within your area of interest, the firm you want to work for, or the company you want to make your home. Make definitive plans for identifying people to meet. Reflect on the previous plan. What worked? Which people could you meet with again to form a better relationship?

---

**STRENGTHS + VALUES**

Take some time to look back on what your values were at your last transition period. How have they changed or developed? Have you gained a new skill or ability? Maybe you really struggled and are questioning what you thought was a strong skill. Check in with yourself to see how you have developed.

---

**JOB HUNTING**

Schedule and take time to look for some jobs. Familiarize yourself with Symplicity and other job sites. Schedule mock interviews with CPD. The transition period between Fall and Spring semesters is a great time to start looking for summer employment.

---

**CLASS PLANNING**

Reflect on the classes you took previously. Update the classes you plan to take. What is your story?
MULTISTATE ESSAY

- Business Associations
- Civil Procedure
- Conflict of Laws
- Constitutional Law
- Contracts
- Criminal Law
- Criminal Procedure
- Evidence
- Family Law
- Property
- Sales
- Secured Transactions
- Torts
- Wills, Estates, & Trusts

MULTISTATE BAR

- Civil Procedure
- Constitutional Law
- Contracts
- Criminal Law
- Criminal Procedure
- Evidence
- Property
- Sales
- Torts
The flagship law review at St. Thomas. It embodies the school’s unique mission through the publication of legal scholarship that promotes ethical actions, the integration of faith and reason, and social justice. Through Journal membership, students acquire practical technical legal skills that employers value while receiving academic credit.

An appellate advocacy team where students argue a hypothetical case on appeal.

Focus on the ability to write clearly, speak persuasively, work as a team, and think quickly through participation in Moot Court.

Law journal focused on conservative legal thought, public policy, and social justice.

Excellent experience practicing actual trial skills before distinguished members of the bench and bar.

Law students, acting as lawyers, identify legal and factual issues, develop strategies, and negotiate a series of problems.
## Externships

**CONTACT:** ADAM BROWN

- Business
- Compliance
- Judicial
- Misdemeanor
- Public Interest
- Advanced (of any category listed above)

## Classes

**CONTACT:** REGISTRAR’S OFFICE

- Advanced Family Law Advocacy
- Alternative Dispute Resolution
- Business Planning
- Civil Pretrial Litigation
- Client Interviewing & Counselling
- Community Banking Practicum
- Constitutional Litigation Practicum
- Criminal Practice
- Energy Law Practicum
- Executive Perspectives in Ethics & Compliance
- International Law & Catholic Social Teachings
- Mediation
- Negotiation
- Topics: Investigations
- Transactional Drafting
- Trial Advocacy

## Public Service

**WWW.STTHOMAS.EDU/LAW/LIFE/PUBLICSERVICE**

**CONTACT:** CHRISTY BOTTTS

**CONTACT:** LAWPSB@STTHOMAS.EDU

Fulfill your commitment to Pro Bono service. But also, build your experience and reputation as an individual who cares and contributes to his or her local community.
<table>
<thead>
<tr>
<th>Clinics</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appellate</td>
<td>Greg Sisk</td>
</tr>
<tr>
<td>Bankruptcy Litigation</td>
<td>Thomas Wallrich</td>
</tr>
<tr>
<td>Catholic Social Thought and the United Nations</td>
<td>Teresa Collett</td>
</tr>
<tr>
<td>Community Justice Project (Advanced)</td>
<td>Carl Warren</td>
</tr>
<tr>
<td>Consumer Bankruptcy</td>
<td>Steven Silton</td>
</tr>
<tr>
<td>Criminal and Juvenile Defense</td>
<td>Rachel Moran</td>
</tr>
<tr>
<td>Elder Law Practice (Advanced)</td>
<td>John Kantke</td>
</tr>
<tr>
<td>Federal Commutations</td>
<td>Mark Oslor</td>
</tr>
<tr>
<td>Immigration Appellate</td>
<td>Elizabeth Holmes</td>
</tr>
<tr>
<td>Immigration Law Practice (Advanced)</td>
<td>Virgil Wiebe</td>
</tr>
<tr>
<td>Nonprofit Organizations (Advanced)</td>
<td>Jenn Urban</td>
</tr>
<tr>
<td>Religious Liberty Appellate</td>
<td>Thomas Berg</td>
</tr>
<tr>
<td>Trademark</td>
<td>Bradley Walz</td>
</tr>
</tbody>
</table>