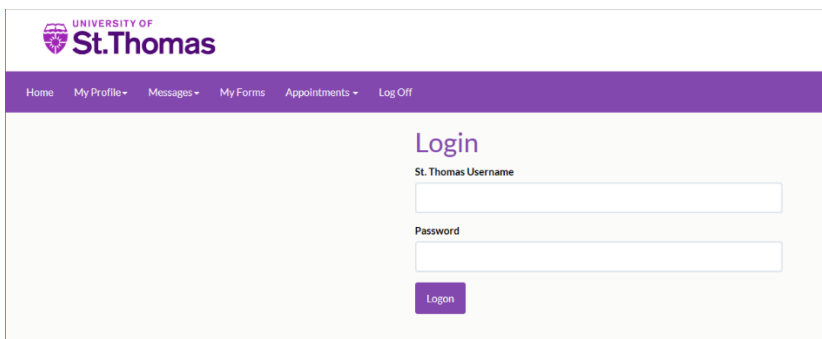


Schedule an Appointment via *myHealthPortal*

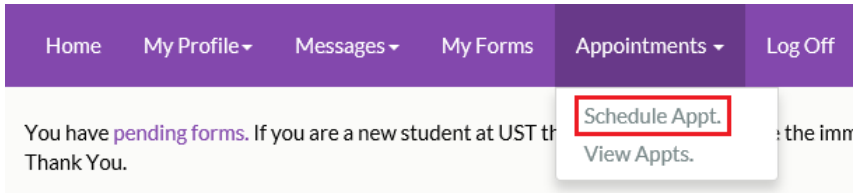
1. Click on the purple **myHealthPortal** icon from the Health Services [Biometric Screening](#) web page



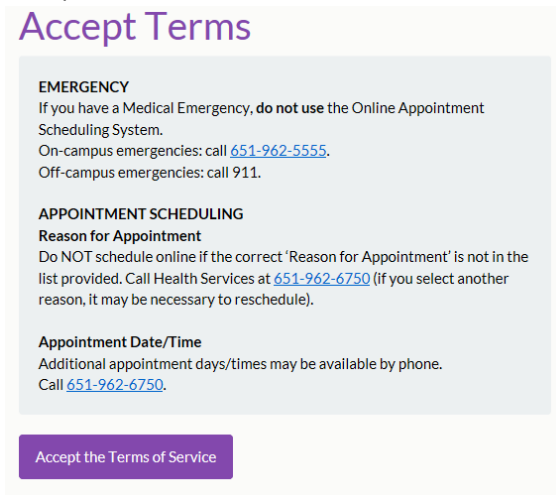
2. Log into the portal using your St. Thomas username and password



3. From the menu, select **Appointments** then **Schedule Appt.**



4. Accept the Terms of Service



5. Search for an Appointment

Search for an Appointment

Reason for Appointment

Do NOT schedule online if the correct 'Reason for Appointment' is not in the list provided. Call Health Services at [651-962-6750](tel:651-962-6750) (if you select another reason, it may be necessary to reschedule).

Appointment Date/Time

Additional appointment days/times may be available by phone. Call [651-962-6750](tel:651-962-6750).

Date From

Date To

Reason for Appointment

- BACK PAIN
- BEE STING
- BIOMETRIC SCREENING - ST. PAUL**
- BLOOD PRESSURE CHECK
- COLD SYMPTOMS
- COUGH
- CUT

- a. Select a date range by completing the **Date From** and **Date To** fields
Note: date range can be no more than 7 days
- b. Select **BIOMETRIC SCREENING** as the **Reason for Appointment**
- c. **Search**
- d. Select an appointment date/time from the list of Available Appointments
- e. Click **OK** to confirm appointment