



REQUEST FOR COST OF ATTENDANCE BUDGET INCREASE COMPUTER PURCHASE

Student Name: _____ Student ID Number: _____

You may request to increase your Cost of Attendance budget to include the cost of purchasing a computer. This can be requested only once during your graduate school career at the University of St. Thomas.

- To be considered educationally related, the computer must be purchased no sooner than 30 days prior to the start of your classes for your program and no later than the beginning date of your last semester.
- Maximum allowable adjustment is \$2,000
- Items that can be included in this one-time request: a computer *or* tablet, printer, software, warranty/protection plan (This request cannot include the cost of accessories.)

Procedures:

- Contact the Graduate Financial Aid Office to discuss your current Cost of Attendance budget to determine if completing this form would create additional loan options for you.
- Purchase the computer. (The computer must be purchased by you; not your spouse, parents, etc.)
- Complete this form.
- Attach copies of receipt(s) confirming the purchase. (The documentation must show the purchase date, indicate that you, the student, made the purchase, and include itemized details of purchase.)
- Submit all information to the Financial Aid Office.

I understand that by submitting this form I am requesting the Financial Aid Office to increase my Cost of Attendance budget. I understand that this form is not a loan application and that it is my responsibility to contact the Financial Aid Office to discuss the options available to me as a result of budget increase. I also understand that misrepresentation of facts in connection with this form may be sufficient cause for cancellation or repayment of my financial aid.

Student Signature: _____ Date: _____
(Original Signature Required)

Submit this form to:

Mail, fax, or deliver to: University of St. Thomas | Financial Aid Office, Mail 5007 | 2115 Summit Ave. | St. Paul, MN 55105
Or deliver to: Graduate Financial Aid Office | Terrence Murphy Hall 251 | 1000 LaSalle Ave. | Minneapolis, MN 55403
Phone: 651-962-6550 | Fax: 651-962-6599

Financial Aid Office Use Only:		Aid Year: _____
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Amount: _____
FAO Signature: _____		Comments: _____
		Date: _____