

Meeting Agenda

Aquinas Scholars Student Board

10/8/2020

1) **Introductions & Welcome**

a) **Director- Dr. Fort**

- i) Introductions
- ii) Updates

2) [Skip to Social Chairs for Rachel]

3) **President, VP, Secretary, and Treasurer – Cheyanne, Connor, Emma, and Heather**

a) **President**

i) Fall Board Meeting Times

Fall 2020	Full Board	E-Board
September	Tuesday 9/15	Thursday 9/24
October	Thursday 10/8	Tuesday 10/20
November	Tuesday 11/10	Tuesday 11/17
December	Thursday 12/10	Tuesday 12/8

ii) Event Etiquette

(1) Photos

- (a) Try to take screenshots when possible on Zoom
- (b) If people are picking supplies up, ask to take a (socially distanced) photo

(2) Introduce yourselves!

(3) Set meeting expectations if you have guest speakers

- (a) Should people type in chat, raise their hands, simply interrupt if they have questions or comments?
- (b) Should people turn cameras on?

iii) Points Competition!

- (1) 2 winners per academic standing (i.e. Freshman, Sophomore, Junior, Senior)
- (2) 1st place- \$10 Tommie Store gift card, 2nd place- \$5 Tommie Store gift card
- (3) Ties will be broken by random drawing of names

b) **VP- Connor**

- c) **Secretary- Emma**
- d) **Treasurer- Heather**
 - i) Budget update
- 4) **Social Chairs – Anna, Matt, Rachael**
 - a) Upcoming events: Pumpkin Painting Party, Halloween Trivia Kahoot, & Turkey Coloring Contest! Do you need anything from us?
 - b) How did Backwards Spelling Bee & Scavenger Hunt go?
- 5) **Academic Chairs – Sophia, Della, and Cameron**
 - a) Upcoming events: Meet the Departments, Opus Business School Panel, Seminar Samples! Do you need anything from us?
 - b) How did Asmat Museum Video Tour, Trivia Night, & Why Vote Lunch Lecture go?
- 6) **Service Chairs – Ann, Makaio, Jackie**
 - a) Upcoming events: *[Do you have any upcoming events?]*! Do you need anything from us?
 - b) How did T-Shirts to Tote Bags & River Clean-up go?
- 7) **Webmaster – Megan**
 - a) Zoom Links for events
 - i) Should Webmaster be creating the links?
 - ii) How to do attendance in this structure?
 - b) Put manual attendance in the *Event Attendance* folder on Sharepoint, along with sending to Webmaster
 - c) Event Planning Chair emails
 - d) Tommie Link Roster and First Year Events
 - e) Board Editing Permissions on SharePoint
 - i) Update your “Ask Me About” section on the Meet the Board page
 - f) Updates. Do you need anything from us?
- 8) **Marketing – Ashley and TBD**
 - a) Updates. Do you need anything from us?
 - b) Expectations:
 - i) Take and send pictures of events to Marin and add them to SharePoint for Ashley.
 - ii) Each event should have a pre-event post and a post-event post.

- c) How did the September Journal go?
- d) Upcoming October Journal. Do you need anything from us?
 - i) Have event descriptions on SharePoint Calendar
- e) Scholar Spot-Lights are back!
 - i) How are we selecting scholars? Where should people go to nominate scholars?

9) **Symposium – Alyssa & Sam**

- a) Updates. Do you need anything from us?

10) **R&O and Ambassador – Liz Honey**

- a) Updates. Do you need anything from us?

11) **LLC Resident Advisors – Rachel and Adam**

12) **Other (If time permits)**

- a) Event and Engagement ideas