9:00am – Directors Updates

1. NCHC

    a. Application is on Office365 – Due Feb 9th

    b. Interested scholars must submit a "pre-application" with a research proposal so that funding can be awarded for the conference

2. Can we share acceptance rate with students?

    a. 70-75% is the rate of people that apply and get accepted into the program

3. Squigl video from Dr. Fort—should be included in invitation to apply and added to the Scholars' website

9:15am – Executive Board Updates

1. Spring Semester Meeting Dates

    a. <u>Thursday, February 15</u>

    b. <u>Thursday, March 15</u>

    c. <u>Tuesday, April 17</u> – Internal Board Elections

    d. <u>Tuesday, May 1</u> – New Board to run the meeting

2. Migration to Office 365 and TommieLink

    a. Scholars TommieLink Account Updates

        i. TommieLink will hopefully be up and running for the spring, but definitely by the fall—could be used in the fall to track hours and points etc.

    b. Two groups: "Aquinas Scholars" and "Aquinas Scholars Student Board"

    c. Moving Dropbox information to Student Board Office 365

        i. Peter will be in charge of transitioning Dropbox files to the new Office 365 account, but chairs from each group should make a file and sort through Dropbox and add the relevant files to Office 365

        ii. Event calendar for all scholars will be available on Office 365

    d. Continue to upload instructions for planning and pictures of events

3. Honors Section Influence and Spring Survey

   a. Rather than sending out several small surveys, Katie will be sending out one large scholar-wide survey in March (tentatively) regarding classes and seminars to see the best courses to offer and what times/days to offer them

4. Study Room in Library – 405

   a. Get a key to check out?

   b. How to promote use of room?

   c. Should we continue to reserve this room for scholars? Perhaps we should try one more semester of having the room, and if usage doesn't increase, we should rethink whether we want this room reserved or not

5. Call Prospective Scholars

   a. <u>Tuesday, Feb 20 6-8pm</u> in Admissions

      i. Carmen will send out a sign-up sheet closer to that night and she will open up the event to all scholars if not enough board members can participate

      ii. Dean Williams will be participating in calling night as well

6. Scholarship Test Days

   a. <u>February 17</u>: Schulze Innovation Scholarship Test Day

      i. McNeely Hall: 11:30 am – 1:30 pm

      ii. Maria, Henry, Regan

   b. <u>February 24</u>: Fauth Business Scholarship Test Day

      i. Woulfe South 10:15 am – 12:00 pm

      ii. Emma, Michelle

7. Point Policy

   a. Point policy changes

      i. Maximum 2 points per event?

      ii. LLC Events

      iii. Symposium Requirement

      iv. Maximum publication submission

         1. It will be capped at 2 points per semester for publications

      v. Mentorship program

   b. Accuracy on point counts

       i. Study abroad

          1. Ask those studying abroad to send in a submission AND tell Val they are studying abroad

          2. Tell Peter if submissions are for students studying abroad

      ii. Student mentors

     iii. Make sure attendance sheets are accurate!

          1. Peter is going to track points on Blackboard AND Office 365 just to ensure accuracy

8. Mentorship program

    a. Spring Plans

    b. Ideas for improvement/growth

    c. Paige is thinking of making the mentorship program a three-week deal so that's there's less pressure on everyone involved—beyond the three weeks, mentors/mentees can make of the relationship and program what they wish

    d. Paige sent out a survey to mentor and mentees and found that it was extremely beneficial for mentors to be paired with a mentee pursuing the same major, and also found that the more communication the better

    e. Going forward, it's agreed that more structure is needed to make the program more efficient

9. Spring Election Details

    a. Election Process issues from last year and possible change for this year

      i. Last year, the election process was a little unorganized and people weren't necessarily getting the positions they wanted; also people weren't in attendance so they weren't adequately represented

      ii. Proposal for this year: everyone will send Carolyn their first choice only for positions, and we will start with the academic, social, service, etc. chairs and then work our way up to the executive board positions. Then there will be a second round of voting for people's second choices. Then a third round of voting for people's third choices until all positions that need to be filled, are filled.

      iii. The document containing rules/regulations for the current election process is on Dropbox and will have to be updated; it should be updated, sent to the current student board, and finalized before implemented this spring

    b. Board members abroad can vote via email

    c. How to keep people accountable once on the board

      i. There's currently no system in place regarding what to do if board members are fulfilling their duties

10:30am – Committee Updates

1. Social Media

    a. Who will post on Instagram/Facebook this semester?

    b. Post ideas besides events

    c. How to promote LinkedIn Group?

    d. We should have a social media chair starting next fall, Celeste will take over for social media this semester

2. Symposium brainstorm

    a. Dates and theme

      i. Second week of April (11th-17th)

    b. Event ideas

      i. Hobbies, finding your passion, and taking it outside the scope of your major/career → interdisciplinary approach

      ii. Title TBD

    c. $1,500 CAS speaker

    d. Service event = sandwich making, social event = performance at a theater, academic = pizza with a speaker event, some sort of giveaway event (re-useable grocery bags?)

    e. Every scholar is required to attend at least one event, and if they absolutely cannot attend any of those events, there will be a smaller poster session where they can submit work

    f. Will this be promoted to all of UST or just scholars? TBD

      g. Increase advertising and awareness for this year's symposium (chalking, posters in residence halls, posters in ASC, etc.)

3. Freshman Reps – Continue to shadow and help Social Chairs
4. Academic chairs—it would be nice to have an off-campus academic event, and it can be an event planned in conjunction with social chairs, but it's just a novel idea and it's not required

11:00am – Committee Breakout Time to Plan Events

1. What, date, time - Email me by the end of the weekend with events planned

11:30am – Lunch Catered

12:30 - Drive to Trapped Puzzle Rooms, St. Paul

    561 Snelling Ave S. St. Paul, MN

    Street Parking

    Drivers: Katie, (need 2-3 more)

1:00pm – Trapped Puzzle Rooms!