

The Office of Human Resources is working with a reduced on-site staff and/or remotely due to the COVID-19 pandemic. To best serve you during this time, we ask that you contact us per the following methods. The email addresses and phone numbers are monitored regularly. Please leave a message and allow us to answer your email or return your call.

Title/ Function	Name	Types of Contact	Website	Email	Phone
VP of HR	Michelle Thom	Overall department operations	HR Website https://one.stthomas.edu/sites/human-resources/SitePage/26321/office-of-human-resources	humanresources@stthomas.edu Michelle.thom@stthomas.edu	651-962-6510
HR Business Partners	Natasha Rodich Erin Muckerheide Molly Kelley Theresa Lenarz Krysten Edwards	Employee Relations Policy interpretation	HR Business Partnering Areas https://uofstthomasmn.sharepoint.com/teams/hr/Documents/HR%20Business%20Partnering%20Areas.pdf	humanresources@stthomas.edu	651-962-6510
Benefits	Lora Gregg Pa Nhia Lee Leslie Kirk	<ul style="list-style-type: none"> • Benefits continuation • Newly eligible enrollment • Life Event Change • Disability 	Benefits Website https://one.stthomas.edu/sites/human-resources/SitePage/34479/benefits	benefits@stthomas.edu	651-962-6520
Payroll	Lora Gregg Janelle Larsen Kerry Suzuki	<ul style="list-style-type: none"> • Payroll processing • Payroll Taxes 	Payroll Website https://one.stthomas.edu/sites/human-resources/SitePage/32709/payroll	payroll@stthomas.edu	651-962-6494
Student Employment	David Lemon	<ul style="list-style-type: none"> • Student Employment • Student Employee Supervision 	Student Employment Website https://one.stthomas.edu/sites/human-resources/SitePage/32673/student-employment	Stu_employ@stthomas.edu	651-962-6510

Business Intelligence/ Data Team	Nancy Shoen Tim Mulari Linda Haas Mark Shaughnessy Holly Gainer Allicia Firkus	<ul style="list-style-type: none"> • Data Systems • Data Processing • Business Operations 	HR Website https://one.stthomas.edu/sites/human-resources/SitePage/26321/office-of-human-resources	HR_SYSTEMS@stthomas.edu	651-962-6510
Talent Acquisition	Dara Lundquist Ally Wunrow	<ul style="list-style-type: none"> • Open Positions • Hiring/interviews 	Talent Acquisition https://one.stthomas.edu/sites/human-resources/SitePage/66831/talent-acquisition	Employment@stthomas.edu	651-962-6510
Onsite	There may be someone in AQU201. If not, please contact us per above methods.				

Feel free to take a copy or snap a picture of this on your phone for future reference.

We wish everyone well as we continue to work through this highly sensitive situation.

Thank you for your patience!