

NON-EXEMPT STAFF COUNCIL MEETING

Wednesday, March 19, 2008

1:30PM – 3:00PM, Hormel Room

Attendees: Pat Reinhardt, Barb Joynson, Carissa Bartlett, Tara Borkowski, Shiromi Beach, Mary Kay O'Rourke, Cindy Nedved, Linda Lee Borovansky

1. Opening Reflection: Pat

- A.) Reflection for May meeting: Carissa

2. Secretary's Report: Carissa

- A.) No report given.

3. Treasurer's Report: Bev

- A.) No report given

4. Constituent issues:

- A.) Follow-up meeting with Dr. Potter regarding constituent issue
 - a.) Meeting with Dr. Potter was attended by: Pat Reinhardt, Tara Borkowski, Shiromi Beach, Mary Kay O'Rourke, and Linda Lee Borovansky.
 - b.) Pat and Tara took notes. They will be compiled, and then distributed once approved by Dr. Potter.
- B.) Non-exempt staff involvement in the development of the Outstanding Staff Achievement Awards and in the selection of the award recipients.
 - a.) Edna Comedy responded, and the focus group was made up of exempt staff, but the award drafts did go to several different groups, including the HRAC.
 - i.) There were two non-exempt staff members on the selection committee.

5. Elections Update (Linda Lee, Barb)

- A.) There are 16 people running for 10 seats.
 - a.) Of the 29 people contacted: 3 were ineligible (exempt), and 12 bios were handed in with two more on the way.

6. Staff Appreciation Breakfast

- A.) Invitation (Carissa)
 - a.) Several small changes were made to the invitation draft at the meeting.
 - b.) The invites will go out via email, with hard copies going to those without email access.
 - c.) The invitation will also be posted on the website.
- B.) Small gift – NESC pen & notepad
 - a.) Pads will be done the week of 3/24.
- C.) Menu
 - a.) Per Tara, our order has been placed. Pat is going to stop by Food Service after the meeting to ensure that everything is in order.
- D.) Entertainment (Mary Kay)
 - a.) Both the Gospel Choir and the Just Showed Up Band are on board.
 - b.) Mary Kay is going to touch base with both groups to discuss performance fees and find out about any technical requirements.
- E.) Door prizes & Silent auction (Barb, Cindy)
 - a.) Pat and Barb are going to follow up on the status of the airline vouchers.
 - b.) We have a wide variety of door prizes and silent auction items—the silent auction items will be organized into themed baskets.

- F.) Food Drive (Barb, Mary Kay)
 - a.) We will put out collection boxes by the registration table.
- G.) Communications (Pat)
 - a.) Pat will take care of the programs—Barb to get her a list of donors/sponsors of the breakfast to be included.
 - b.) Barb will put together sponsor cards for the tables.
- H.) Agenda (Pat)
- I.) Decorations
 - a.) A decoration theme was decided on.

7. Staff Council Appreciation Award

- A.) Pat Alexander's nomination will be put forward to Gene Scapanski for approval.

8. Committee Reports:

- A.) Tabled until May meeting due to time.

9. New Business

- A.) It has been suggested that we have a list of non-exempt staff that are willing to serve on NESC committees or events without being a board member of the NESC. Discuss this suggestion and determine if we should implement this at the breakfast and if so, how to do it.
 - a.) It was decided that we will collect a list of volunteers at the breakfast, where sign-up sheets will be available.
- B.) All Staff Forum on April 22nd.

Next NESC meeting: Luncheon meeting on May 21st in Minneapolis with outgoing and incoming councils.