

NESC Meeting Minutes
Tuesday, June 17, 2008
9:00-10:30 AM, MHC154

Attendees: Jeff Akeman, Tara Borkowski, Shiromi Beach, Laurie Dimond, Mary Duffy, Jason Gillen, Ann Hale, Cynthia Horsmann, Bev Johnson, Barb Joynson, Bill Stiteler

Absent: Betty Fitzer

1. Meeting opened by Barb Joynson, NESC president
2. Secretary's report – Laurie Dimond
 - a. May 21, 2008 minutes approved with amendment of changing the word agenda in header to minutes.
 - b. Minutes will be sent out with an approve/not approve button. Council members are asked to respond electronically
3. Proposal by Jason Gillen regarding daycare issues
 - a. Because Jason has issues with daycare, he proposed being allowed to bring his two children with him to meetings or teleconferencing on those days when that would not work. Council unanimously voted in favor of making this accommodation so that Jason could attend the NESC meetings.
4. Location of meetings/teleconferencing
 - a. Discussion of locations for meetings. Proposal made to use a location that has teleconferencing capabilities to utilize in the event that members of the council who work on the campus opposite of the meeting location could participate by phone. The ideal is still to be physically present but would offer flexibility to those whose job duties or personal circumstances might make it so they could otherwise not participate.
 - b. Barb Joynson is going to verify that the conference room in the Alumni Center might work for that purpose. It has teleconferencing capabilities.
 - c. Tara Borkowski proposed changing the primary meeting locations to the following schedule:
St. Paul: July, September, November, January, February, and May
Minneapolis: August, December, and March
October: Open meeting teleconferenced between Minneapolis & St. Paul
April: Staff Appreciation Celebration
 - d. Tara proposed using TMH289 for those meetings scheduled in Minneapolis, Shiromi will follow-up on availability
 - e. October meeting to be discussed at next meeting. Do we want to keep the open forum format or change to another vehicle?
 - f. Laurie brought up that occasionally we will want to invite guests to the meetings to discuss particular issues and we will want to keep that in mind when choosing locations.
5. Treasurer's Report
 - a. Bev Johnson reported that there is \$358.51 left in the budget. Proposals for use of the remaining budget focused on use toward staff appreciation
 - Pens that had the NESC website information on them
 - Gift cards for door prizes at the breakfast. Laurie cautioned that gift cards are considered as cash and that the recipient would be taxed on it unless the cards were donated.
 - Buying baskets for the auction items
 - Buying airfare certificates for auction/door prizes-Barb Joynson will follow up on the expiration dates if purchased now.
 - Buying larger electronic items for door prizes/auction

6. Committee assignments for the 2008-2009 academic year
 - a. NESC Committees
 - Elections: Tara Borkowski & Ann Hale
 - Website: Tara Borkowski, Bev Johnson, Ann Hale & Bill Stiteler
 - Charitable Giving: Mary Duffy & Jeff Akeman
 - Welcoming/Mentoring: Bev Johnson & Betty Fitzer
 - Communications: Jason Gillen, Ann Hale & Shiromi Beach
Laurie will post minutes' notice in the Bulletin Today
 - Appreciation: Jason Gillen, Shiromi Beach & Barb Joynson
 - b. University Committees
 - Affirmative Action: Barb Joynson, Betty Fitzer
 - Budget Advisory: Shiromi Beach & Cynthia Horsmann
 - Fringe Benefits: Cynthia Horsmann & Laurie Dimond
 - Minneapolis Operations: Tara Borkowski
 - Human resource Advisory Council: Barb Joynson. Volunteers as back-up: Laurie Dimond, Jason Gillen, Bev Johnson, Jeff Akemann
7. Storage Space
 - a. Bev reported that the space proposed at the May meeting was not available. Other locations proposed for storage and work space (not meeting space) were an office used seasonally in Loras Hall that could be used to put together baskets, etc. but not as permanent storage, OSH library room, the garage at the president's old residence (currently the Emeritus House), and Loras Hall. Shiromi will check on OSH Library, Jason on the garage. If those don't work, follow-up will be needed on Loras Hall.
8. Purpose and goals of Council
 - a. Barb Joynson introduced the discussion of the direction and goals of the Council. An email that had inadvertently gone to the whole constituency had brought back some interesting feedback. An example of the ideas to explore was buying vacation time.
 - b. Barb Joynson and Tara Borkowski met to initiate discussion on a mission statement for the NESC. Their initial thoughts are to be posted on the Council discussion board for feedback from the members.
 - c. A discussion board will be opened for the council members to give feedback on their ideas of the direction the council should take and goals to work toward this year.
 - d. NESC needs to engage the UST community so they can respond to concerns.
 - e. Discussion to be continued at the next meeting.
9. Other Business
 - a. The Twins have sent information to the Council regarding a proposed staff appreciation/community building opportunity. They have packages where the staff person could get a ticket, hot dog & pop for \$13.95. They are offering this special on a couple of dates in July. Jason will check on bus options if we want to accept the Twins invitation.
 - b. Barb Dunker in Mark Dienhart's office has approached Barb about the NESC sponsoring a possible brown bag speaker's series. An author speaking was given as an example. This could serve as a community building activity.
 - c. Shiromi will order refreshments for the next meeting.
 - d. Ann Hale will lead a reflection to open the next meeting.
10. Next meeting is scheduled for July 15, 9:00-10:30 AM Alumni Center 2nd floor conference room

Respectfully submitted,
Laurie Dimond
6/18/08