

STAFF COUNCIL Minutes
Wednesday, November 15, 2006
1:30PM – 3:00PM
St. Paul, AQU 210

Present: Pat Reinhardt, Linda Lee Borovansky, Cathy Crowell

1. Opening reflection
Due to low attendance, Pat will do her reflection at the December meeting.
2. Secretary's report – no report
3. Treasurer's report
Pat reported for Debbie: charges to-date = \$265.88 remaining balance = \$3,234.12
4. Staff Council vacancies (2)
 - * At-Large Minneapolis: Pat will contact staff recruited by Mary
 - * Administrative: Linda Lee will contact several people that have expressed an interest in serving on the Staff Council or have been nominated in the past but not elected
 - * Auxiliary Services: Pat will contact staff that she has recruited
5. Committee reports: no report unless noted
STAFF COUNCIL Committees:
 - a. Elections (Linda Lee)
Developed timeline; see attached. Discussed online voting, and advantages & disadvantages of using Blackboard or Survey Monkey. From Kimm's emails, we thought that Survey Monkey would be the best option.
 - b. Web Page (Kimm, Cathy)
 - c. Charitable Giving (Jennifer,)
 - d. Welcoming (Linda Lee, Debbie)UST Committees:
 - a. Affirmative Action (Barb)
 - b. Budget Advisory (Jennifer, Ellen)
 - c. Diversity (Pat)
 - d. Fringe Benefits (Debbie)
 - e. Minneapolis Operations (Mary)
 - f. UCW (Cathy)
 - g. HRAC (Pat)
Pat will submit a summary of the past two meetings but wanted to discuss the proposed Staff Recognition Award Program that is designed for all staff. Specifically, the Staff Council Appreciation Award can still be offered as it is not a University-sponsored award as the Staff Recognition Award will be, if it is approved. It was unanimously approved to continue to continue the Staff Council Appreciation Award; because of the low number in attendance, Pat will again put this to a vote at the December meeting.
 - h. University Strategic Planning Task Force (Pat)Climate issues: Ellen
Exempt Council: Pat

6. Constituent Issues:

There were no constituent issues

7. Follow up to Open Forum (Wed, Oct, 18th)

Pat briefly summarized points from the follow-up meeting on October 19:

Positive: liked the format; gained some good information, in particular on parking; liked having the administrators eat at the tables.

Negative: too many administrators; first ones talked too long; many could not attend because of the Board of Trustees meeting the next day; need more time for HR

Suggestions for next year: have a brown bag session on HR issues, specifically federally mandated vs UST rules & regulations; make sure it is not the week of the Board of Trustees meeting; have a door prize drawing for those who submit a question.

Discussed the suggestion for an HR brown bag lunch. Of the dates that Edna Comedy was available, decided on December 7th. Pat will make arrangements and coordinate with HR.

8. New Business:

a. Staff Appreciation breakfast assignments: deferred to December meeting
Discussed the timeline; see attached "Breakfast Timeline" .

Respectfully submitted by pat Reinhardt