

**Staff Council Meeting Minutes**  
**March 20, 2003**  
**1:30 – 3:00 pm in TMH 250**

**Members present:** Laurie Dimond, Rod Kirkwood, Michael Andregg, Denise Richie, Mary Kleinberg, Kathy Sauro, Ruth Danielson, Diane Tibodeau, Karin Zeller, Nate Rolloff, Barb Dunker

**Minutes** from November were sent out and will be online. January and February minutes will be approved in April.

**Breakfast** Items:

Tally to date for the Staff Breakfast: 111 – Yes, 16 – No

There was a proposal to send an email with the location of the breakfast and to be sure to RSVP. The RSVP cards will be used for the drawing whether people are able to attend or not (RSVP Yes or No). A Bulletin article will be sent out by Laurie the 1<sup>st</sup> week of April.

Ruth had “we appreciate you” cards to show us as an example.

Michael had a listing of foods/nuts and their prices to share with the council.

Barb stated pins are being made and she will be going to Paper Warehouse for paper bags for thank you candy.

The Just Showed Up band will play and Fr. Dease will be there for a blessing and remarks.

Letters for (donated) gifts were sent out and some responses have been received.

The new Staff Council members will be announced.

Laurie will be sending an agenda.

Door prizes will be split up throughout the Breakfast.

Nate will keep a list of who wins which prize. He will have a listing of prizes prior to drawing.

Food Service and Security who cannot attend the breakfast because of work will receive movie passes.

Denise will make sure linens are ordered and Rod is checking on weights for balloons.

## Committee Reports

- *Affirmative Action*: No report.
- *Budget Advisory*: Have not met but announced tuition increases.
- *Charitable Giving*: We will be looking for cash and food donations at the Breakfast. Two plastic jars for cash donations and a barrel for food donations will be at the Breakfast. Chosen charities are the Dorothy Day Center and Catholic Relief Services.
- *Community Taskforce*: The last meeting was held and possible events throughout the year were being discussed.
- *Diversity, Steering*: They had put a plan together but have not met since.
- *Elections*: 41 Nominees; 5 accepted nominations to date and a few declined. They need to have their personal paragraph in by March 28<sup>th</sup> and ballots go out on April 4<sup>th</sup>.
- *Employee Recognition*: There have been some discussions so far.
- *Executive VP Council Meeting*: Staff Council will be invited to their upcoming meeting April 15.
- *Fringe Benefits*: The meeting time has changed and Michael was unable to attend. Health benefits are being discussed. Tuition Remission has moved forward and it has gone to the President's Cabinet but things may not happen this Fiscal Year due to budgets.
- *Minneapolis Operations*: Law School is opening on time in August. There is a committee to decide which rooms will be used for which activities.
- *UCW*: They held a wonderful new employee reception a few weeks ago.
- *Website*: Up to date.
- *Workforce Transition Task Force*: No Report.

-Meeting was adjourned.

The **next meeting** will be Thursday, April 17 in MHC 155.

Please feel free to contact a Staff Council member if you have any questions or suggestions.

**Council Members**

Michael Andregg	Administrative	2-5925	MCG101
Denise Richie	Food Service	2-6069	5049
Ruth Danielson	Academic	2-5982	OSH220
Laurie Dimond	Academic	2-5300	JRC153
Barbara Dunker	Administrative	2-6920	AQU121
Rod Kirkwold	Physical Plant/Sec	2-6542	PHP111
Mary Kleinberg	Auxiliary Services	2-6851	TMH105
Nathan Rolloff	Administrative	2-6506	AQU217
Kathryn Sauro	Minneapolis	2-4380	TMH337
Diane Tibodeau	Academic	2-6321	5016
Karin Zeller	Minneapolis	2-4207	TMH331

Staff Council Mailbox: #4387

Staff Council website: <http://www.stthomas.edu/staffcouncil>

Respectfully submitted,  
Nate Rolloff

Have a comment or concern?? Use this form and mail to Staff Council at mailbox 4387 or direct comments to [www.stthomas.edu/staffcouncil](http://www.stthomas.edu/staffcouncil). We want to make sure we are addressing your concerns. We are always glad to hear from you.