

TRAVEL TIPS

This document has been prepared in order to better assist you in the planning of your travels and overnight stay off - campus:

PRIOR TO YOUR DEPARTURE:

- No later than 48 hours in advance, go on-line and complete the 'Student Travel Information' form at <http://www.stthomas.edu/rome/forms/travelinfo/default.html>
- If you are not traveling alone, make sure that you and each person traveling with you has the following:
 - Passport
 - Identification card
 - Cash as well as debit/credit card
 - Flight information
 - Hotel/hostel information
 - The phone number of Bernardi (06 3260 0548)
 - Thanos's cell phone number (333 4640 946)
- Bring a phone card or cell phone if you have one

Transportation to the airport - Two Options:

Option #1: By taxi (see Thanos for taxi information)

Option #2: Public transportation (i.e. Metro, train, airport shuttle) – See below:

• **From Termini Train Station) to Fiumicino Airport:**

If your flight is too early to take the Metro to Termini (Metro opens at 5:30 am), ask Thanos to assist you in calling or reserving a taxi for you in advance. Once you are at Termini, take the "Leonardo Express" train that will take you directly to the airport. You can buy your train ticket (€ 11) at an automatic ticket machine or at the ticket counter. The "Leonardo Express" train departs from platform #24 or 26, every 30 minutes, and it takes 30 minutes to get to FCO.

• **Getting to Ciampino Airport:**

During Metro hours (5:30am to 11:30pm) take the Metro from Lepanto (nearest Metro stop to Bernardi) and go all the way to Anagnina. Once you get off at Anagnina, you can buy a bus ticket (C.O.T.R.A.L. bus --- blue bus) from a ticket counter there. The bus will drop you off right outside of Ciampino Airport.

If your flight is too early and you can't take the Metro, you can buy a ticket for the airport shuttle service from either the Terravision Office, Agenzia 365, Termini Station (Via Marsala entrance) or from the Travel Agency inside the Royal Santina Hotel on Via Marsala or once you get at the pick up point of the shuttle bus (be sure you have the exact change with you). If you buy your ticket from the hotel ahead of time, you can look at the information sheet they have on the front desk for the suggested shuttle time based on the time of your flight. The shuttle departs from Termini Station, Via Marsala 22 (opposite the Royal Santina Hotel).

Other Important Tips:

- Choose your travel partners well, making sure that each person has similar interests.
- Get to the airport at least 2.5 hours in advance.
- Tip your cab driver.
- Inform Thanos if there is a change in plans.
- If you fall into a sticky situation among those traveling with you, talk things over with each other - discuss all options and give yourselves at least 10 minutes to make a decision rather than hastily deciding on something.
- If you run out of time in your travel city, just get to the airport and don't try to finish everything on your list- be realistic about how much time you have.
- Plan each day as a group.
- Read the airline rules & guidelines beforehand.
- See Thanos for more information or any questions related to the above travel tips provided.