

STUDENT WITHDRAWAL or INTERRUPTION FORM

(Students that leave for one or more semesters)

Please check one:

- Withdrawal effective immediately Withdrawal effective at the end of current term

A student may officially withdraw/interrupt from their studies at the University of St. Thomas by having the departments sign off on this form (1-5); and # 6-- if you lived in a Residence Hall.

1. **ACADEMIC COUNSELING** _____
119 O'Shaughnessy Educational Center

2. **BUSINESS OFFICE** _____
116 Aquinas Hall

3. **FINANCIAL AID OFFICE** _____
328 Aquinas Hall

4. **POST OFFICE** _____
Lower Level Murray-Herrick Hall

5. **THE CARD OFFICE (RETURN STUDENT I.D.)** _____
257 Murray-Herrick Hall

6. **RESIDENCE LIFE OFFICE** _____
106 Koch Commons

Are you a veteran? _____ Yes _____ No

Name _____ **UST ID #** _____

Address _____

City _____ **State** _____ **Zip** _____

Reason for withdrawal/interruption from UST: _____

Do you plan to return to UST? _____ **If yes, when?** _____

NOTICE TO THE STUDENT:

If you are a federal Title IV student aid recipient and you are withdrawing during the semester, federal student aid regulations require that the Financial Aid Office calculate the amount of student aid that you have earned, and return any unearned federal Title IV funds. If you have questions, please call the Financial Aid Office at 651-962-6550, or visit our office located in Aquinas Hall, Room 328.

I have read and understand the above.

Signature: _____ **Date:** _____

When completed, please return form to Aquinas Hall – Room 106, Registrar's Office.