

Dual Degree records
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Policy and Procedures:

Student Record

- Every dual degree student will have two curriculum records in SGASTDN with paired program codes. For example, for law/business students the codes would be BU_DLB_MBA and LW_DLB_JD.
- Dual degree programs should decide which program will be in the primary curriculum position.
 - Law will be the primary curriculum for all law dual degrees.
- Once established the dual degree record remains the same throughout the student's career at UST.
 - Note: this is a change from current practice which has programs switching the SGASTDN records every term based on registration.

Registration

- Fees will be assessed based on the primary curriculum and adjusted based on course registration.
- Financial aid will award based on primary curriculum and adjusted based on course registration.

Student Activity Fees

- Program staff will meet within a time period determined by the Business Office and assign student activity fees based on current or expected registration as agreed to by both parties.

University Reporting

- Dual degree students will be reported in their own dual degree status, for example, all law/business degree students will be counted in their own group.

Admissions

- Dual degree codes will be invalid in Recruiting and Admissions after 200740. Programs wanting to identify potential dual degree students should use an attribute code.
- Once the second program accepts the student for the term in which they are expected to start that program, the second program office will change the SGASTDN record to follow the rules as outlined above.