

## **PLANNING FOR THE THESIS DEFENSE AND GRADUATION**

Thesis defense and graduation deadlines are determined by university deadlines for graduation filing. In general, students must plan four months out from their intended semester of graduation. MAME degree program deadlines are as follows:

### For Spring Graduation

- File for graduation by March 1 with the Program Coordinator.
- Schedule thesis defense by March 31 with thesis supervisor and committee members.
- Report defense date and time to the Program Coordinator.
- Submit final thesis draft to committee members at least two weeks prior to the scheduled defense.
- Thesis must be defended by April 15.
- Thesis corrections and revisions completed by May 1.

### For Summer Graduation

- File for graduation by May 1 with the Program Coordinator.
- Schedule thesis defense by May 31 with thesis supervisor and committee members.
- Report defense date and time to the Program Coordinator.
- Submit final thesis draft to committee members at least two weeks prior to the scheduled defense.
- Defend thesis by June 15.
- Thesis corrections and revisions completed by July 1.

### For Fall Graduation

- File for graduation by October 1 with the Program Coordinator.
- Schedule thesis defense by October 31 with thesis supervisor and committee members.
- Report defense date and time to the Program Coordinator.
- Submit final thesis draft to committee members at least two weeks prior to the scheduled defense.
- Defend thesis by November 15.
- Thesis corrections and revisions completed by December 1.