Constitution of
Murray Hall Council 2013-2014
University of St. Thomas

The name of this organization within the residence halls of the University of St. Thomas shall be called the Murray Hall Council.

Article II
Purpose

Section 1. The purpose of the joint council of Murray Hall shall be:

1.1 To represent the resident’s views to the Residence Hall Association and other associated student governments.
1.2 To provide programs of general interest for the residents.

Article III
Membership

Section 1. The qualifications of membership are:

1.1 Every student of the University of St. Thomas who resides in Murray Hall shall have the opportunity apply for Hall Council.
1.2 The selection process will be determined by the Hall Director and Operations Manager.
1.3 Elected positions will be determined by those in Hall Council. Those wishing to hold a position will announce their qualifications and desires, by fair vote the Hall Council will decide who fills each position. Available positions include: Co-Chair, Marketing/Advertisement Chair, Program Chair, and Communication Chair.
1.4 Murray Hall of the University of St. Thomas prohibits discrimination on the basis of race, creed, color, age, faith, handicap, national origin, gender or sexual orientation.

Section 2. The council of Murray Hall shall consist of the following voting members:

2.1 Co-Chair
2.2 Communication Chair, RHA Chair, Marketing/Advertisement Chair, and Programming Chair

Section 3. Ex Officio-nonvoting members

3.1 Resident Hall Director
3.2 Resident Advisers
3.3 Operations Manager

Section 4. In the event of a tie, the Hall Director holds voting rights.
Article IV
Executive Structure

Section 1. The selection of officers shall follow Resident Hall guidelines.

Section 2. Duties of the Co-Chair of Murray Hall Council:
   2.1 Shall be installed after Murray Hall elections to serve for a period of one (1) academic year.
   2.2 Serve as the Chief Executive of Murray Council.
   2.3 Act as a primary representative for Murray Hall on campus.
   2.4 Be responsible for implementing legislation enacted by the Murray Hall Council, Residence Hall Association and the Department of Resident Life.
   2.5 Assist with meetings of the Murray Hall Council with the Operations Manager.
   2.6 Be responsible to see that this constitution is adhered to by all Murray Hall Council members.
   2.7 Have the power to call emergency Murray Hall and/or Murray Hall Council meetings.
   2.8 Shall have the power to appoint special committees whenever it deems necessary.
   2.9 Shall attend to stay informed of relevant hall and Hall Council issues.
   2.10 Shall be informed of all financial transactions of the Murray Hall Council.
   2.11 Shall directly report to the Operations Manager of Murray Hall.

Section 3. Duties of the Communication Chair of Murray Hall Council:
   3.1 Shall keep a record of all Murray Hall Council meetings.
   3.2 Shall submit minutes to the Murray Hall Council, Resident Life Staff of the hall and post a copy for resident of the hall to view.
   3.3 Shall fulfill the duties of the Co-Chair as stated in Section 2 during the absence of the Co-Chair during Murray Hall Council meetings.

Section 4. Duties of the Communication Committee
   4.1 Shall design a monthly hall newsletter.
   4.2 Shall distribute monthly hall newsletter.
   4.3 Shall publicize hall activities put on by the Hall Council via email
   4.4 Shall be responsible for all hall communication to residents
   4.5 Shall be responsible for Murray Hall Council communication to the following: Food Services, Public Safety, Service Center, etc.

Section 5. Duties of the Programming Committee
   5.1 Shall be responsible for facilitating activities in the hall.
   5.2 Shall be aware of the Community Development and Individual Learning Philosophy and actively promote Community Development and Individual Learning programming through the Murray Hall Council.
   5.3 Shall plan an event for the Murray Hall Council to promote unity. This must take place toward the beginning of the year.
5.4 Shall keep a record of Murray Hall Council activities by keeping a journal consisting of Program Report Forms.
5.5 Shall be responsible for contacting and securing room requests for event requiring more space than the Murray Hall Lounge can provide.

Section 6. Duties of the Marketing/Advertisement Committee
6.1 Shall be responsible for marketing all Hall Council events
6.2 Shall be responsible for submitting articles to the Communication Committee to include in the monthly newsletter regarding upcoming events.
6.3 Shall be responsible for posters, signs, door-to-door, etc promotion of Murray Hall Council events.

Article V
Elections

Section 1. The Co-Chair, Communication Chair, Marketing/Advertisement Chair, and Programming Chair shall be elected by majority vote no later than the fourth week in September.

Section 2. Ties will be decided by Murray Hall Director and Operations Manager at their digression.

Article VI
Dismissal and Succession

Section 1. Dismissal
1.1 Elected Positions and members of the RHA Committee — Two (2) unexcused absences per academic year from Hall Council meetings, or placement on academic probation will bring about a hearing by the Hall Council. Dismissal of a member will be a majority opinion. Members must notify the Hall Director or Operations Manager of absence from a meeting. The Hall Director will decide whether the absence is excused or unexcused. This extends to RHA Meetings for those on the RHA Committee. They must also abide by the rules and regulations of RHA beyond this document.
1.2 Committee Members — Two (2) unexcused absences per academic year from Hall Council meetings, or placement on academic probation will bring about a hearing by the Murray Hall Council. Dismissal will be a majority opinion. Members must notify the Secretary of an absence from a meeting. The Secretary will decide whether the absence is excused or unexcused.

Section 2. Impeachment
2.1 Violation or disregard for any part of the Constitution of Murray Hall is sufficient for impeachment charges being brought against any Executive member. The Murray Hall Council shall vote on the impeachment charges being brought against any Executive member. The Murray Hall Council shall
vote on the impeachment resolution. Impeachment requires a 2/3 majority of the members of Murray Hall.

Section 3. Succession
3.1 In the event of the impeachment or resignation of the Co-Chair, the Communication Chair shall assume the office of the Co-Chair and a new Communication Chair shall be elected or appointed by the entire Murray Hall council.
3.2 In the event of impeachment or resignation of the Communication Chair, Marketing/Advertisement Chair, and/or Programming Chair, a new one will be elected or appointed by the house.

Article VII
Finance

Section 1. Funding and Procedures
1.1 The revenue of Murray Hall Council shall come from fundraisers and a program fee paid as part of the housing payment.
1.2 All monies spent must be approved by the Executive Board (Co-Chair and Communication Chair) and the Operations Manager and Hall Director for all hall and floor events. Monies spent must be overseen by the Operations Manager and Hall Director.
1.3 All monies spent MUST be accompanied by receipts.

Article VIII
Amendments

Section 1. Any amendment to the Murray Constitution must be approved by the Murray Hall Council with a 2/3 majority vote, with not less than 2/3 of the council voting.