Constitution of the
Brady Hall Council
University of Saint Thomas
St. Paul, Minnesota
15 September 2013

PREAMBLE

We, the residents of Brady Hall, in order to provide a meaningful and desirable life for the residents through programming, and respectful community living, establish this constitution and thereby the BRADY HALL COUNCIL.

ARTICLE I: NAME, PURPOSE AND MEMBERSHIP

Section 1: The name of this organization within the residence halls of the University of St. Thomas shall be BRADY HALL COUNCIL. This organization may be designated as the BHC.

Section 2: The purpose of Brady Hall Council shall be:
A. To support the mission and activities of the Residence Hall Association (RHA) and the All College Council (ACC) and to engage in the exchange of ideas with that body.
B. To effectively express the University of St. Thomas mission statement through meaningful programs, information dissemination, and services which directly affect the residents of Brady Hall.
C. To provide information that allows residents of Brady Hall to understand their vital role within the community.
D. To make recommendations to the Executive Board of the RHA and to Residence Life.
E. To create and execute programs and activities for Brady Hall residents.
F. To address issues brought forth by Brady Hall residents, as well as other community members.
G. To represent Brady Hall in campus affairs.

Section 3: Membership
A. Students residing in Brady Hall shall be able to vote in the house elections.
B. Students residing in Brady Hall shall be eligible to hold office as long as a cumulative grade point average of 2.5 or greater is maintained for their entire term.
C. Membership to the Brady Hall Council shall in no way be determined on the basis of race, creed, age, religion, faith, handicap, national origin, or sexual orientation.
D. Members must be committed to fulfilling the responsibilities of their position.

ARTICLE II: ORGANIZATION

Section 1: Brady Hall shall consist of the following:
A. Chairman
B. Vice President of Administration
C. Vice President of Programming
D. House Senators (2 senators per floor)

Section 2: Ex-Officio Members (Non-voting):
A. Brady Hall Director
B. RA Representative
C. House Senators (Any number of house senators beyond two voting members)

ARTICLE III: EXECUTIVE STRUCTURE

Section 1: Responsibilities of the Chairman of Brady Hall Council.
A. Shall be installed after the Brady Hall election to serve for a period of one (1) year.
B. Serve a one-year term, beginning in May, as a member of the RHA General Council.
C. Attend weekly RHA meetings
D. Assist in formulation of goals for RHA.
E. Submit weekly hall reports for each RHA meeting.
F. Represent the concerns of Brady Hall at RHA meetings.
G. Uphold the expectations of the RHA Ethics Policy.
H. Serve as the Chief Executive of Brady Hall Council.
I. Preside over meetings with the Brady Hall Executives and the Brady Hall Council.
J. Prepare agenda for Executive and Hall Council Meetings.
K. Act as official host and representative of Brady Hall at RHA functions and programming.
L. Shall not vote except to cast a deciding vote in the event of a tie.
M. Be responsible for implementing legislation enacted by the Brady Hall Council, RHA, and Residence Life, in conjunction with the Brady Hall Council.
N. Have the power to call emergency Brady Hall Executive and/or Brady Hall Council meetings.
O. Be familiar with the Brady Hall Constitution.
P. Assist and/or oversee all Brady Hall Council activities.
Q. To ensure that all members of the Brady Hall Council adhere to the constitution.
R. Remove the officers of the Brady Hall Council with the approval of the majority of the Brady Hall Council.
S. Appoint special committees whenever it is deemed necessary.
T. Stay informed of all relevant Brady Hall, and Brady Hall Council issues.
U. Recruit new members for the following years Brady Hall Council executive positions.
V. Aid in transition of new Executive Board members
W. Work closely with the Brady Hall Director and/or Hall Council advisor.

Section 2: Responsibilities of the Vice President of Administration:
A. Shall be installed after the Brady Hall election to serve for a period of one (1) year.
B. Serve a one-year term, beginning in May, as a member of the RHA General Council.
C. Fulfill the duties of the Chairman as stated in Article III, Section 1, during the absence of the Chairman.
D. Attend weekly RHA meetings.
E. Represent the concerns of Brady Hall at RHA meetings.
F. Facilitate hall elections in cooperation with the RHA Vice President of Internal Affairs.
G. Take notes at all Executive and Brady Hall Council meetings.
H. Submit weekly reports of the Executive and Brady Hall Council meetings to the RHA Vice President of Administration
I. Represent the concerns of the Brady Hall Council to the RHA.
J. Uphold the expectations of the RHA Ethics Policy.
K. Maintain an updated calendar of all Brady Hall Council meetings.
L. Maintain an accurate record of attendance at all Executive, and Brady Hall Council meetings.
M. Distribute evaluations after each event and keep them in an organized file.
N. Organize and oversee Brady Hall Council ad hoc committees.
O. Shall hold one vote.
P. Work closely with the house senators.
Q. Implement and check programs and allocations made by Brady Hall Council.
R. Aid in the transition period of newly elected Executive Board members.
S. Establish at least one goal to accomplish at each Executive Hall meeting.
T. May need to increase these responsibilities depending on the needs of the residents of Brady Hall and the Brady Hall Council.
Section 3: Duties of the Vice President of Programming:
A. Shall be installed after the Brady Hall election to serve for a period of one (1) year.
B. Serve a one-year term, beginning in May, as a member of the RHA General Council.
C. Attend weekly RHA meetings
D. Represent the concerns of Brady Hall at RHA meetings.
E. Uphold expectations of the RHA Ethics Policy.
F. Attend all Executive and Brady Hall Council meetings.
G. Shall hold one vote.
H. Coordinate all Brady Hall programming.
I. Implement programs that promote a positive living environment thorough a sense of community in Brady Hall.
J. Keep accurate programming records regarding attendance, cost, presenters, etc. of all Brady Hall programming.
K. May need to increase these responsibilities depending on the needs of the residents of Brady Hall and the Brady Hall Council.

Section 4: Duties of the House Senators
A. Shall be installed no later than the third week in October, by selection, election, or other means decided on by each house (floor), and will serve up until May.
B. Serve as spokesmen of each house.
C. Work closely with the RA and Brady Hall Council with the planning of activities.
D. Responsible for informing the house of all Brady Hall Council events, programs, and activities.
E. Attend all Brady Hall Council meetings.
F. Assist Executive Council members in execution of specific hall duties. Including but not limited to serving on committees, assisting in programming etc.
G. Each house senator shall hold one vote (maximum of two (2) votes per house)

ARTICLE IV: DISMISSAL, IMPEACHMENT, AND SUCESSION

Section 1: Dismissal
A. Five (5) unexcused absences per academic year from any meetings pertaining to Brady Hall Council, and placement on academic or disciplinary probation will bring about a hearing by the Brady Hall Council.
B. Two (2) late arrivals, will count as one absence.
C. Any absences from an Executive or Brady Hall Council meeting will be notified to either the Chairman or the Brady Hall Council.
D. Members other than the Executive Board must send a proxy to any meeting of the Brady Hall Council in which a member cannot attend.
E. The Chairman or the Brady Hall Council Advisor will decide whether or not the absence is excused or unexcused.
F. Dismissal will be by majority opinion.

Section 2: Impeachment
A. Violation or disregard for any part of the constitution of Brady Hall, or of Brady Hall shall necessitate impeachment charges against any elected Executive Board or House Senator member.
B. The Hall Council shall vote on the impeachment resolution. Impeachment shall be accomplished by a 2/3 majority vote of the members of the Brady Hall Council.

Section 3: Succession
A. In the event of the impeachment or resignation of the Brady Hall Chairman, the Vice President of Administration shall take on the responsibilities of the Chairman until a new Chairman is elected within the Executive Board members.
B. In the event of the impeachment or resignation of the Vice President of Administration, any member of the Executive Board may take upon the responsibilities of the position if he desires to do so. Thus if the position is still vacated, nominations and elections will be held within the Brady Hall Council.
C. In the event of the impeachment or resignation of the Vice President of Programming the House Senators shall nominate and elect a new Vice President of Programming.
D. In the event of the impeachment or resignation of any of the House Senators, the Resident Advisor of that house will call upon whatever means that house decides to replace the House Chair.

ARTICLE V: FINANCE

Section 1: Funding and Procedure
A. The revenue of the Brady Hall Council shall come from the fundraisers and a program fee paid as part of the housing payment.
B. All money allocated or spent by the Brady Hall Council must be approved by majority vote at Hall Council meetings, by Hall Council advisors, and by Brady Hall Area Director
C. All check transactions must have the signatures of the Area Director and the advisors
D. Requests for additional floor funding, beyond floor funds, shall be submitted to the Brady Hall Executive Board.
1. Any floor activity which is not open to the entire Brady Hall shall receive a maximum of 50 percent funding, if deemed appropriate by the Executive Board.
2. Requests for funds must be submitted two (2) BHC meeting periods before the event.
3. The BHC Executives will vote on the request and issue a final decision at the subsequent meeting.

ARTICLE VI: EXECUTIVE PARLIAMENTARY PROCEDURE

Section 1: This shall be the procedure for passing proposals.
A. All proposals are passed by simple majority.
B. Members have the opportunity to express their opinion on a proposal.
C. Voting on a proposal may only take place when all members of the Hall Council Executive Board are present.
D. Common assent on the revised proposal with any amendments is sufficient for enactment.
E. Majority voting shall be used by the Chairman if a comment assent cannot be reached and the proposal cannot be tabled.
F. Proposals are tabled by common assent.

ARTICLE VII: ELECTIONS

Section 1: Election and Campaign Practices
A. Election of the Chairman, Vice Presidents of Administration and Programming shall be elected no later than the last week in April.
B. House Senators shall be elected no later than the third week in September.
C. Election and campaigning regulations shall be in according with and governed by Article V, of the RHA Constitution.

ARTICLE VIII: AMENDMENTS

Section 1: Passing of an amendment
A. Any amendment to the Brady Hall Constitution must be approved by the Brady Hall Council with 2/3 majority vote.