UNIVERSITY OF ST. THOMAS
PARENT/FAMILY PLANNER
2015-2016
Family Weekend is one of the great traditions at the University of St. Thomas, a time for faculty, staff and students to host the friends and families of our students.

Please plan to join us for

Family Weekend 2015 - October 2-4
We look forward to seeing you!

Questions?
Please contact us at (651)962-6050
Email: familyweekend@stthomas.edu
Website: www.stthomas.edu/familyweekend

Like us on Facebook
for updates on the weekend schedule!
UST MISSION & CONVICTIONS

MISSION
Inspired by Catholic intellectual tradition, the University of St. Thomas educates students to be morally responsible leaders who think critically, act wisely, and work skillfully to advance the common good.

CONVICTIONS
AS A COMMUNITY WE ARE COMMITTED TO:

PURSUIT OF TRUTH
We value intellectual inquiry as a life-long habit, the unfettered and impartial pursuit of truth in all its forms, the integration of knowledge across disciplines, and the imaginative and creative exploration of new ideas.

ACADEMIC EXCELLENCE
We create a culture among faculty, students and staff that recognizes the power of ideas and rewards rigorous thinking.

FAITH AND REASON
We actively engage Catholic intellectual tradition, which values the fundamental compatibility of faith and reason and fosters meaningful dialogue directed toward the flourishing of human culture.
DIGNITY
We respect the dignity of each person and value the unique contributions that each brings to the greater mosaic of the university community.

DIVERSITY
We strive to create a vibrant diverse community in which, together, we work for a more just and inclusive society.

PERSONAL ATTENTION
We foster a caring culture that supports the well-being of each member.

GRATITUDE
We celebrate the achievements of all members of our community in goals attained and obstacles overcome, and in all things give praise to God.
Welcome to the University of St. Thomas community. The coming year promises changes, excitement, and the start of a new chapter for your family.

We look forward to helping you and your student get off to a good start, answering any questions or concerns, and introducing you to the many individuals who will be part of this journey with your student. We designed this planner just for you – to help you support your student through their first year.

I hope your student will take advantage of their time at St. Thomas by participating in opportunities that challenge, inspire, and expand their world view through personal connections with faculty, staff, peers, alumni, and the surrounding community. We intend to create a caring, respectful, and productive community of student learners and leaders. We encourage students to reach beyond their grasp and to develop their full potential. The world needs leaders for a just and humane world. Through active involvement in the college experience, your student will develop the skills and qualities that will allow them to provide this leadership.
A few ways we hope you will be involved:

- If you would like to receive regular emails with news updates from the university, please go to www.stthomas.edu/news/subscribe. These emails will keep you informed of the many initiatives and activities at the university.
- Follow UST on social media:
  
  Facebook.com/uofstthomasmn
  twitter.com/uofstthomasmn
  Instagram.com/uofstthomasmn

- As a reminder, you can always visit the university’s main website at www.stthomas.edu. In times of emergency or inclement weather, the home page will be updated frequently.
- Please mark your calendar for Family Weekend this fall – October 2-4, 2015. The Family Weekend website www.stthomas.edu/familyweekend provides more details and will be updated this fall with the complete schedule.

We deeply value the support of parents and families in the educational process. Without question, your influence and guidance will remain strong as your student meets new challenges, grows academically and socially, and develops an expanding sense of independence.

Sincerely,

Karen M. Lange, Ed.D.
Vice President for Student Affairs
We want to welcome you to the St. Thomas family. We know that there is always an adjustment period, not only for our children but for us as their families. We want you to feel confident in the caring place that your student has chosen for learning and personal development, as well as the opportunities for enriching experiences inside and outside the classroom.

Within these walls, there is also support for our families, which personally has made our experience here invaluable. We feel fortunate to have a supportive setting for our son. We can’t tell you how amazing it has been with the support of all the core staff members who have, at times, gone above and beyond along the way. Being the chairs of the Parent Network gives us a chance to help smooth the way and share with others what being a part of the St. Thomas family and Parent Network means. We have learned from the best and hope to carry on the momentum of the Parent Network.

The Parent Network is a volunteer group of parents and families of current and past St. Thomas students. It is a wonderful example of the university’s commitment to caring for students. Members are actively interested in the university’s academic, spiritual and social opportunities, the college environment, and the quality of life that makes St. Thomas an outstanding institution.

We are very excited that there are so many opportunities for us as parents to support and partner with the University of St. Thomas within the Parent Network. You are an integral part of the St. Thomas family now, and we look forward to sharing that experience with you.

Sincerely,

Karen and Eric Zynda
Parents of
Micah Hausman ’17
2015-2016 Chairs
Parent Network
Here are a few tips to help you navigate your first year as a St. Thomas parent.

1. LET GO. Perhaps the most challenging part of the process. Your student will definitely need your support, but you need to trust them and let them make their own decisions so they can grow.

2. GET ACCESS TO THE EBILL/EPAY SYSTEM. Students must specifically grant access to any third-parties (including parents) they would like to view or pay their eBill.

3. INVOLVEMENT. Tell your student not to miss the Fall Activities Fair on Tuesday, September 22.

4. COMMUNICATE. Your student may turn to you first before seeking help from anyone on campus. Instead of rescuing them, encourage her or him to seek information, negotiate conflicts, and achieve resolution using the resources available on campus.

5. SEEK HELP EARLY. If you see your student struggling in a class, please encourage him or her to ask for help – and to do it EARLY! St. Thomas has tremendous resources for academic assistance.

6. STAY CONNECTED. Mark your calendar and reconnect with your student at Family Weekend, October 2-4, 2015!
We invite all parents to become involved in the Parent Network by giving their time, energy, and commitment to improving their children’s university experience.

GOALS
• To offer a parent’s perspective of St. Thomas and to provide parents with an added voice within the university.
• To help parents become well-informed ambassadors of St. Thomas.
• To promote and support fundraising efforts for scholarships, student-related activities, facilities, and student organizations.

HOW CAN YOU HELP?
• Serve on the Parent Network Committee.
• Volunteer to represent the Parent Network at one of many university events.
• Participate in the “welcome calling” campaign to parents of first-year students.
• Participate in fundraising.

For more information, please contact:
ALUMNI AND CONSTITUENT RELATIONS
(651) 962-6428
stthomas.edu/parentnetwork
Facebook: Search for UST parent network.
The next month is a busy time for students – they may need your support completing the following:

- **SUBMIT FINAL TRANSCRIPTS AND ADVANCED PLACEMENT (AP) SCORES:** Students should submit final official transcripts from high school, any college-level coursework, and any AP or IB credit to the Office of Admissions. Questions can be directed to Academic Counseling & Support at (651) 962-6300, [www.stthomas.edu/academiccounseling](http://www.stthomas.edu/academiccounseling).

- **PURCHASE BOOKS:** Students may purchase books at the Campus Store located on the lower level of Murray-Herrick Campus Center. For more information and options, visit [tommiebooks.stthomas.edu](http://tommiebooks.stthomas.edu).

- **CHECK EMAIL:** Email is UST’s official form of communication, so students should check it regularly. If your student has questions on technology visit [www.stthomas.edu/irt/students/newtocampus](http://www.stthomas.edu/irt/students/newtocampus).

- **CREATE A PERSONAL BUDGET:** Budgeting is an important skill to learn early on in a student’s college career. Financial aid counselors can help students make sure everything is in order for this academic year’s package and beyond. For more information visit [www.stthomas.edu/financialaid/undergraduate](http://www.stthomas.edu/financialaid/undergraduate).

- **LIVING ON OR OFF CAMPUS:** If your student will be living on campus, they can find additional information from residence life at [www.stthomas.edu/residencelife](http://www.stthomas.edu/residencelife). If your student will be living at home or off campus, they will find excellent resources at [www.stthomas.edu/offcampus](http://www.stthomas.edu/offcampus).
PARKING PERMITS: If your student is commuting to campus, visit www.stthomas.edu/parking for more information about parking permits and alternative modes of transportation. Parking permits for residential students are limited and distributed through a lottery process.

CAMPUS MAILBOX: All full-time undergraduate students living on campus are assigned a campus mailbox. Commuter students may request a mailbox. Campus Mail Services will send a mailbox assignment and combination to your student’s UST email account.

UPDATE ADDRESS INFORMATION: Each year students must update their address, telephone, emergency contact and notification information in Murphy Online at banner.stthomas.edu.

USTALERT: This is the emergency notification system used to notify university community members of campus emergencies. Students register their mobile phone numbers for USTALERT through Murphy Online at banner.stthomas.edu.

IDENTIFY AUTHORIZED USERS FOR EBILL/EPAY: UST provides eBilling notices only – paper bills are not mailed. When a new statement has posted, an email message will be sent to a student’s UST email address. Your student can authorize you or a delegate to access or make payments to their account. www.stthomas.edu/businessoffice/ebilling

REVIEW TUITION REFUND PLAN (TRP): Information on the Tuition Refund Plan (TRP) was mailed to students in late June. Review this plan with your student; they will be asked to make a decision on whether or not to purchase by the start of the fall 2015 term. www.stthomas.edu/businessoffice
COMPLETE HEALTH REQUIREMENTS:
The following information should be entered by your student in Murphy Online:

• HEALTH INSURANCE VERIFICATION:
All undergraduate degree-seeking students taking 12 or more credits must demonstrate health insurance coverage. This information needs to be provided after July 15 and no later than September 23, 2015, or your student will be billed for university health insurance ($1,544/semester).

• IMMUNIZATION RECORDS: Students’ immunization information must be entered by October 23, 2015. Failure to enter this information by the deadline will result in a hold on their spring semester course registration.

BECOME FAMILIAR WITH POLICIES: Students are expected to be familiar with university policies. The online student policy book can be found at www.stthomas.edu/policies.

LOOK FOR A JOB ON CAMPUS: Encourage your student to visit the student employment resources at www.stthomas.edu/jobsatust.

ATTEND WELCOME EVENTS: Your student should attend campus-wide events to become more familiar with campus and meet new and returning students. One of the best events for new students is the Activities Fair, scheduled from 12-1 p.m. on Tuesday, September 22, 2015 on the John P. Monahan Plaza.
www.stthomas.edu/campuslife

CHOOSE MEAL PLANS: Whether your student lives on or off campus, they have the option of purchasing a meal plan. Meal plans, flex dollars, and eXpress dollars are all great ways to save money and enjoy convenient meals.
www.stthomas.edu/cardoffice
eBILLING: ELECTRONIC STATEMENT BILLING
www.stthomas.edu/businessoffice/ebilling

All charges to the student account (including tuition, fees, housing, meal plans, and other miscellaneous charges), as well as all credits to the student account (including payments, disbursed financial aid, adjustments, and other miscellaneous credits) are summarized on a student account statement, which is presented electronically for review.

• Students may access their available eBills in the eBill/ePay System via Murphy Online.
• Students are able to view account activity, make a payment via ACH or credit card.
• Students are able to create authorized users to view or pay bills.
• Set up eRefund profile.

AUTHORIZED USERS

• Authorized users are third parties specifically granted access by the student to view or pay bills. Authorized users can include parents, guardians, spouses, employers, etc.
• To create an authorized user, the student must grant access through Murphy Online. Authorized users are able to log into the system to complete their user profile and make payments (as authorized).

GET FUNDS
https://get.cbord.com/stthomas

Students can use eXpress funds to purchase books, supplies, clothing and gifts at the UST Bookstore and food items at any of the on-campus dining locations and several approved off-campus locations.

GET Funds is an online tool that UST eXpress account holders can use to manage their eXpress account funds anytime, anywhere ... even on a mobile device.
GUIDE TO STUDENT’S EDUCATIONAL RECORDS

Student records are confidential and protected under the Family Educational Rights and Privacy Act (FERPA) [www.stthomas.edu/registrar/student/ferpa](http://www.stthomas.edu/registrar/student/ferpa). FERPA is applicable to both K-12 and higher education. FERPA rights shift from parents at the K-12 level to students when they begin attending an institution of higher education regardless of age.

PROXY INFORMATION
[www.stthomas.edu/registrar/proxy](http://www.stthomas.edu/registrar/proxy)

University of St. Thomas (UST) students can authorize other individuals access to certain portions of their academic records. These individuals are known as proxy users. Through UST Murphy Online, students have the ability to select, from a list of authorizations, which pieces of information their proxy can view. Information given to the proxy will be available in “Read Only” format. The proxy will not be able to update any student information or request any written documentation via their proxy access.

- Through the proxy system the student’s academic records are being released to you for your use only and may not be released to any additional individuals or used for any other purpose than your personal use.
- The student is in control of what pages of information a proxy is authorized to view.
- Verbal communication with a proxy is permitted only if a passphrase has been established by the student. A passphrase is a unique code word or phrase that is assigned by a student to each proxy they set up. The passphrase is required when a proxy calls to obtain information about the student. University administrators will need to confirm the passphrase prior to releasing authorized information about the student. This is done to protect the FERPA rights of the student.
• Student bill pay can only be accessed by an Authorized User for eBilling which is different from proxy access.

DEFINITION OF AUTHORIZATIONS
This section contains several explanations of phrases that you may encounter as a proxy. For further information, please contact the Office of the Registrar, (651) 962-6700.

FINANCIAL AID
• View My Financial Aid Award
• Student Requirements: requirements needed to complete the student’s financial aid file
• Award Payment Schedule: disbursement dates of financial aid funds
• Financial Aid History
• Loan Application History
• Financial Aid Important Messages

STUDENT
• Student Detail Schedule: classes for which the student is registered, meeting days and times, instructor, etc.
• Student Summary Schedule: classes for which the student is registered
• Registration Status: student’s status as full-time, part-time, etc.
• Final Grades: access to know all final grades reported for the student
• Academic Transcript: allows proxy to view the student’s unofficial transcript. Official transcripts may only be obtained by the student

STUDENT ACCOUNT
• Account Detail by Term
• Tuition Reimbursement Detail Report
• 1098-T Summary Tax Notification: allows proxy to view 1098-T form

STUDENT ADDRESS
• View Address: access to view address and phone numbers listed on student’s record
FALL WELCOME ACTIVITIES give your student the opportunity to meet other new students, returning students, and the university community, while providing a complete orientation to the ins and outs of UST. One of our favorite traditions is the annual March Through the Arches for all new students.

www.stthomas.edu/studentorientation/fallwelcome

FOR PARENTS WANTING TO STAY CONNECTED:

• The Parent Network is a great resource.
  www.stthomas.edu/parentnetwork

• Subscribe to the StThomasPARENT eNewsletter.
  www.stthomas.edu/parents/newsletter

• Check out campus news at the Newsroom
  www.stthomas.edu/news.
  You can subscribe at

CAMPUS LIFE
Anderson Student Center, Room 325
(651) 962-6130
www.stthomas.edu/campuslife

PARENT RESOURCES
Dean of Students Office
Anderson Student Center, Room 241
(651) 962-6050
www.stthomas.edu/parents
**AUGUST**

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**IMPORTANT DATES**

**Aug. 22**  
Students can view their first eBill online.  
The first payment is due September 19.

**Sept. 2**  
First-year commuter and family welcome picnic, John P. Monahan Plaza, 6 p.m.

**Sept. 5**  
First-year students move into residence halls.

**Sept. 5**  
First-year move-in mass, Chapel of St. Thomas Aquinas, 5 p.m.

**Sept. 5-8**  
Fall Welcome activities
In compliance with Title IX of the Education Amendments of 1972, the university does not discriminate on the basis of sex in its programs and activities. The university has appointed Ms. Nora Fitzpatrick as coordinator of the university’s efforts to comply with this law and its related regulations, including the investigation of any non-compliance with or activity prohibited by Title IX, such as sexual harassment.

Any person who believes that the university is not in full compliance with Title IX should contact:

TITLE IX COORDINATOR
Ms. Nora Fitzpatrick
Associate Vice President, Financial Planning and Analysis
Room 110D, Aquinas Hall
(651) 962-6884
nfitzpatric@stthomas.edu
### SEPTEMBER 2015

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**IMPORTANT DATES**

- **Sept. 8**: March Through the Arches and Interfaith Blessing for the New School Year and Picnic
- **Sept. 9**: Classes begin
- **Sept. 13**: Opening mass, Chapel of St. Thomas Aquinas, 11 a.m.
- **Sept. 15**: Last day to add a class without instructor permission
- **Sept. 19**: First billing payment due
- **Sept. 22**: Last day to drop a class without notation on record
- **Sept. 22**: Activities Fair (learn about 130+ student clubs and organizations)
- **Sept. 23**: Last day to enter health insurance information before $1,544 autocharge
- **Sept. 29**: Reservations due for Family Weekend
FAMILY WEEKEND, OCTOBER 2-4, 2015, is an excellent opportunity for you and family members to re-connect and experience life at UST. Join us for a university lecture, participate in Purple on the Plaza, attend a UST football game, enjoy the musical talent of UST students, and attend mass and brunch with your student. Most of all, take the time to see why your student loves UST.

www.stthomas.edu/familyweekend

October is a time for you to continue to support your student. Encourage them to seek out the services that are most useful to them. Tutoring resources are available through the Math Resource Center (MaRC) or the Center for Writing for help with exams and papers.

If you notice that your son or daughter is having a difficult time with the college transition, encourage them to use the free resources available through Counseling and Psychological Services.

Mid-term break occurs October 23, 2015, and is an opportunity for everyone to catch their breath.

DEAN OF STUDENTS
Anderson Student Center, Room 241
(651) 962-6050
www.stthomas.edu/deanofstudents
www.stthomas.edu/familyweekend

COUNSELING AND PSYCHOLOGICAL SERVICES
Murray-Herrick Campus Center, Room 356
(651) 962-6780
www.stthomas.edu/counseling

MATH RESOURCE CENTER (MaRC)
O’Shaughnessy Science Hall, Room 235
(651) 962-5529
www.stthomas.edu/marc

CENTER FOR WRITING
John R. Roach Center, Room 361
(651) 962-5601
www.stthomas.edu/writing
IMPORTANT DATES

Oct. 1  Application deadline for all study abroad courses including January term, 2016
Oct. 2-4  Family Weekend
Oct. 17  Homecoming
Oct. 23  Last day to enter immunization information
Oct. 23  Mid-term break
Oct. 26  Classes resume

OCTOBER 2015

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Whether you celebrate the United States national holiday of Thanksgiving or not, this is a time to give thanks for our gifts and to reflect on the ways in which we are called to serve. Gratitude is one of the university’s convictions and we hope your student will join us in service to our local, national and global community.

If you live in the metro area, add an extra chair or two for international students around the Thanksgiving table this year. A uniquely American celebration, Thanksgiving provides an opportunity for International Student Services to partner with the campus community to give international students a firsthand experience of the festivities.

The Office of Global and Local Engagement works to help students find volunteer placements that fit their needs and interests around the Twin Cities.

Be advised, your student is required to meet with their faculty advisor and/or academic counselors in early November to prepare for January term and spring semester course registration.

ACADEMIC COUNSELING & SUPPORT
Murray-Herrick Campus Center, Room 110
(651) 962-6300
www.stthomas.edu/academiccounseling

INTERNATIONAL STUDENT SERVICES
Anderson Student Center, Room 218
(651) 962-6650
www.stthomas.edu/oiss

OFFICE OF GLOBAL AND LOCAL ENGAGEMENT
Murray-Herrick Campus Center, Room 212
(651) 962-6450
www.stthomas.edu/servicelearning
IMPORTANT DATES
Nov. 16-Dec. 4 Early registration for January term and spring semester
Nov. 16 International Education Week
Nov. 18 Last day to withdraw from a class without a grade of F
Nov. 26 Thanksgiving break begins
Nov. 30 Classes resume
When you welcome your student home for winter break, you may notice some changes in your son or daughter. Your student will likely seem more independent, self-confident, and goal-oriented than before he or she came to St. Thomas.

Although it may seem early, this is a good time to talk to your student about housing plans for the next academic year. Residence Life will notify current residents about the room selection process through email communication.

Off-Campus Student Services (OCSS) provides information about off-campus housing and commuting considerations. OCSS hosts a renter education seminar in December to help students learn about the myths and realities of off-campus living. Encourage your student to make informed choices regarding their living situation.

CAMPUS MINISTRY
Anderson Student Center, Room 207
(651) 962-6560
www.stthomas.edu/campusministry

OFF-CAMPUS STUDENT SERVICES
Anderson Student Center, Room 253
(651) 962-6138
www.stthomas.edu/offcampus

RESIDENCE LIFE
Koch Commons, Room 106
(651) 962-6470
www.stthomas.edu/residencelife

VOLUNTEERS IN ACTION (VIA) AND VOLUNTEERS IN SERVICE NATIONALLY AND INTERNATIONALLY (VISION)
Anderson Student Center, Room 207
(651) 962-6560
www.stthomas.edu/campusministry/service
### DECEMBER 2015

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**IMPORTANT DATES**

- **Dec. 15**: Classes end
- **Dec. 16**: Study day
- **Dec. 17-22**: Final exams
JANUARY

It is a new year and the beginning of January term. This is also a time we invite you and your student to reflect back on their first few months as a Tommie. What were the successes? Were there any shortcomings?

This is a great time for students to meet with their financial aid counselors to answer any questions about submitting the Free Application for Federal Student Aid (FAFSA).

January is also a great time to look for a campus job or off-campus internship. Check the JobsAtUST website for current student employment listings.

The Department of Campus Life, Residence Life, Dean of Students, International Student Services, Student Diversity and Inclusion Services, Anderson Student Center and Campus Ministry coordinate a comprehensive student leadership application and selection process for over 150 paid leadership positions for 2016-2017. Applications are due in early February. The Career Development Center can help your student develop or polish their resume for this process.

FINANCIAL AID
Murray-Herrick Campus Center, Room 152
(651) 962-6550
www.stthomas.edu/financialaid/undergraduate

HUMAN RESOURCES
Aquinas Hall, Room 217
(651) 962-6510
www.stthomas.edu/jobsatust
www.stthomas.edu/hr/studentemployment

STUDENT LEADERSHIP SELECTION
Campus Life Office
Anderson Student Center, Room 325
(651) 962-6130
www.stthomas.edu/campuslife/annualevents/leadership
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**IMPORTANT DATES**

Jan. 4  January term classes begin
Jan. 5  Last day to add a class without instructor permission
Jan. 8  Last day to drop a class without notation on record
Jan. 18 Martin Luther King Jr. Day – no class
Jan. 28 January term classes end
The temperatures are still hovering around freezing, yet the spring semester begins! Help your student beat the winter blues by encouraging them to try a new activity, program or student organization this semester.

At UST, we value the rich diversity of our students, and encourage students to get to know people from backgrounds different than their own. Various offices plan events and programs to help students increase their cultural competencies – a necessary skill for all students, regardless of major.

The Wellness Center encourages UST students to develop healthy lifestyles by offering programs throughout the year on various health topics. These topics include stress management, alcohol and tobacco use, body image, nutrition, safety, sleep, healthy relationships, and overall health and wellness.

The Anderson Athletic and Recreation Complex houses an aquatic center, a 2,000-seat arena for basketball and volleyball, a field house with a 200-meter track, fitness facilities for both cardiovascular and weight training, and locker rooms. Encourage your student to join an intramural league, work out with friends or sign up for one of many exciting fitness and yoga classes.

WELLNESS CENTER
Murray-Herrick Campus Center, Room 355
(651) 962-6128
www.stthomas.edu/wellness

ANDERSON ATHLETIC AND RECREATION COMPLEX (AARC)
(651) 962-5920
www.stthomas.edu/aarc

STUDENT DIVERSITY AND INCLUSION SERVICES
Anderson Student Center, Room 224
(651) 962-6460
www.stthomas.edu/studentdiversity
FEBRUARY 2016

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IMPORTANT DATES
Feb. 1 Spring semester classes begin
Feb. 5 Last day to add a class without instructor permission
Feb. 12 Last day to drop a class without notation on record
With summer quickly approaching, now is a great time for your student to think about taking advantage of study abroad opportunities. Studying in a different country provides students with the opportunity to open themselves up to new experiences and ways of thinking.

Each year more than 1,000 UST students study off campus and they will tell you it was one of the best things they did as a Tommie. St. Thomas offers more than 330 semester- or year-long programs in places such as Italy, Turkey, England, Australia, and Spain.

Spending a semester abroad, or taking a January term course abroad, takes careful preparation. Encourage your student to meet with an advisor in the Office of Global and Local Engagement this semester to begin planning for this life-changing experience. All applications for 2017 travel need to be completed by October 1, 2016.

OFFICE OF GLOBAL AND LOCAL ENGAGEMENT
(651) 962-6450
www.stthomas.edu/studyabroad
### MARCH 2016

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### IMPORTANT DATES

- **March 21-28**: Mid-term and Easter break
- **March 29**: Mid-term grades due to registrar
- **March 29**: Classes resume
Is your student questioning majors, searching for internships, or thinking about what to do after graduation? If they have not yet visited the Career Development Center, encourage your student to stop by. The Career Development Center offers many services including resume writing, mock interviews, career exploration, and employment information sessions. These services enhance the educational experience and prepare students for future careers.

During April, students must meet with their academic counselors/faculty advisors to prepare for summer and fall course registration.

CAREER DEVELOPMENT CENTER
Murray-Herrick Campus Center, Room 123
(651) 962-6761
www.stthomas.edu/careerdevelopment
## IMPORTANT DATES

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<th>Date</th>
<th>Event Description</th>
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<td>April 11-22</td>
<td>Early registration for summer and fall semesters</td>
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<td>April 20</td>
<td>Last day to withdraw without grade of F</td>
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The first academic year at St. Thomas is completed! You and your student may feel a mix of emotions. A lot has changed over the past year. You have played a vital role during this transformative time in your student’s life.

The Parent Network strives to reach, involve, and engage UST parents through programming and volunteer opportunities. The Network fosters parent support for undergraduate education. Members will continue to be in touch with you throughout your student’s time at St. Thomas.

PARENT NETWORK
(651) 962-6428
www.stthomas.edu/parentnetwork
MAY 2016

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IMPORTANT DATES

May 1   Incompletes due from fall semester and January term
May 13  Classes end
May 16  Study day
May 17-20 Final exams
May 21  Commencement
IMPORTANT CONTACTS
Partners for your student’s success

ACADEMIC COUNSELING & SUPPORT
(651) 962-6300
www.stthomas.edu/academiccounseling

ALUMNI ASSOCIATION
(651) 692-6430
www.stthomas.edu/alumni

ATHLETIC OFFICE
(651) 962-5900
www.stthomas.edu/athletics

BUSINESS OFFICE
(651) 962-6600
www.stthomas.edu/businessoffice

CAMPUS LIFE
(651) 962-6130
www.stthomas.edu/campuslife

CAMPUS MINISTRY
(651) 962-6560
www.stthomas.edu/campusministry

CAMPUS STORES
(651) 962-6850
www.stthomas.edu/campusstores

CAREER DEVELOPMENT CENTER
(651) 962-6761
www.stthomas.edu/careerdevelopment

COUNSELING AND PSYCHOLOGICAL SERVICES
(651) 962-6780
www.stthomas.edu/counseling

DEAN OF STUDENTS
(651) 962-6050
www.stthomas.edu/deanofstudents

DISABILITY RESOURCES
(651) 962-6315
www.stthomas.edu/enhancementprog

FINANCIAL AID
(651) 962-6550
www.stthomas.edu/financialaid

HEALTH SERVICES
(651) 962-6750
www.stthomas.edu/healthservices

INTERNATIONAL STUDENT SERVICES
(651) 962-6650
www.stthomas.edu/oiss

OFF-CAMPUS STUDENT SERVICES
(651) 962-6138
www.stthomas.edu/offcampus

OFFICE OF GLOBAL AND LOCAL ENGAGEMENT
(651) 962-6450
www.stthomas.edu/studyabroad
www.stthomas.edu/servicelearning

PARENT LIASON
(651) 962-6050
www.stthomas.edu/parents

PARENT NETWORK
(651) 962-6428
www.stthomas.edu/parentnetwork

PARKING SERVICES
(651) 962-PARK (7275)
www.stthomas.edu/parking

PUBLIC SAFETY
Non-emergency line (escorts) (651) 962-5100
Emergency line (651) 962-5555
www.stthomas.edu/publicsafety

REGISTRAR’S OFFICE
(651) 962-6700
www.stthomas.edu/registrar

RESIDENCE LIFE
(651) 962-6470
www.stthomas.edu/residencelife

STUDENT DIVERSITY AND INCLUSION SERVICES
(651) 962-6460
www.stthomas.edu/studentdiversity

TITLE IX COORDINATOR
Ms. Nora Fitzaptrick
Associate Vice President,
Financial Planning and Analysis
Room 110D, Aquinas Hall
(651) 962-6884
nbfitzpatric@stthomas.edu

TOMMIE CENTRAL
Information and ticket sales for community events
(651) 962-6137
www.stthomas.edu/asc/tommiecentral

TOMMIE SHOP
(651) 962-7850
www.stthomas.edu/asc/retail

UST CARES provides resources and information to enhance a safe and healthy campus. If you have concerns about your student, please visit:
www.stthomas.edu/ustcares
This planner was produced by the Division of Student Affairs & the Parent Network.