Employer Instructions

Complete this cover page and provide it to the employee. The employee may complete the Evidence of Insurability (EOI) application either online or on paper:

- **Online at www.sunlife-usa.com/planmembers**
  Our secure online system allows employees to provide all of the information needed for Evidence of Insurability in about 10 to 15 minutes. Following completion of the application, the employee receives confirmation by email. The employee then will receive notification of our decision by email or mail.

- **Printable EOI application**
  If submitting the EOI application on paper, the applicant must include this Cover Page with his/her submission. Failure to include a completed Cover Page could delay the EOI process.

Employee/Dependent Information (To be completed by employer)

<table>
<thead>
<tr>
<th>Employee Name (first, middle initial, last)</th>
<th>Group Policy Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Security Number (last four digits)</td>
<td>Approval Requested for</td>
</tr>
<tr>
<td>Employee</td>
<td>Spouse</td>
</tr>
</tbody>
</table>

Coverage(s) Subject to Evidence of Insurability (To be completed by employer)

Select coverage(s) for which EOI is required. Fill in Current Amount of coverage, or the Guaranteed Issue (GI) amount of the plan. Then fill in Requested Amount and Amount Subject to EOI. Sign and date here if employee is submitting the printable EOI form.

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Life Insurance</th>
<th>Other Coverages</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Amount of Coverage (or GI)</td>
<td>Requested Amount</td>
</tr>
<tr>
<td>□ Employee Basic</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>□ Employee Optional</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>□ Spouse Basic</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>□ Spouse Optional</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>□ Child Optional</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Signature of person completing this cover page (Employer) X Date

Need help determining EOI? Please see your Group Policy and the Administrator's Guide.

Employee Instructions

Complete and submit either the Online EOI Application or the Printable EOI Application, but not both.

- **Online EOI Application**
  2. Follow the instructions on the web site. Enter height weight, date of birth and medical history for you and any dependents on this application. Use the information supplied by your employer above to complete the Coverage Information section of the online application. Your application will not be submitted until you click the Submit for Review button on the last screen.

- **Printable EOI Application**
  1. Complete pages 1 and 2 of the EOI Application according to the instructions. You may type your answers into the fillable form and then print the document. Please remember to sign and date the form.
  2. Mail or Fax the EOI Application and this Employer Cover Page to us:

MAIL TO: Sun Life Assurance Company of Canada -or- FAX TO: (781) 446-1517
Group Medical Underwriting, SC 7190
15 Rye Street
Portsmouth, NH 03801
Sun Life Assurance Company of Canada
Evidence of Insurability Application – Health Questionnaire
Minnesota

I Applicant Information (Please print clearly)

Complete and return pages 1 and 2 of this form, along with the employer cover page, to:
Sun Life Financial
Group Medical Underwriting
SC7190
15 Rye Street
Portsmouth, NH 03801
Fax: (781) 446-1517

Your name (first, middle initial, last) Name of your employer Group policy no.
Your street address City State Zip Code
Social Security number Daytime phone number E-mail address

This Application is for: Employee Spouse Child Male Female
Name (if different than above) Date of birth (m/d/y) Height ft. in. Weight lbs.

II Health History (The information in sections II, III and IV is confidential and will not be shared with your employer)

Important: You must answer all questions. If you answer “Yes” to any question, please use the space in Section IV on page 2 to provide the details of your condition. Failure to provide the details of your condition will cause a delay in the review of your application.

1. In the past five years, have you:
   a. Had transplant surgery, other surgery, injuries or been treated in a hospital? ........................................ Yes No
   b. Been treated for alcoholism or medically advised by a physician to change your drinking habits? ........................................ Yes No
   c. Used heroin, marijuana, cocaine, LSD, amphetamines or any other narcotic, unless prescribed by a physician? ........................................ Yes No
   d. Been off work for more than five consecutive days due to illness or injury? ........................................ Yes No
   e. Lost 20 lbs. or more over a 12 month period? ........................................ Yes No

2. In the past five years, have you been diagnosed with or treated for any of the conditions listed below?
   a. Dizzy spells, epilepsy, a nervous or neurological disorder, migraines or a mental disorder ........................................ Yes No
   b. Asthma, bronchitis, emphysema, chronic cough, shortness of breath, Chronic Obstructive Pulmonary Disease (COPD) or lung disorder ........................................ Yes No
   c. Abnormal blood pressure, chest pain, heart murmur, heart disease or heart attack ........................................ Yes No
   d. Ulcer, liver disorder, colitis, diarrhea or any complaint of the digestive organs ........................................ Yes No
   e. Arthritis, gout, rheumatism, back disorder, disc disease or joint or bone disorder ........................................ Yes No
   f. Cancer, tumor, enlarged glands, enlarged lymph nodes or lupus ........................................ Yes No
   g. Sugar in urine, diabetes, kidney or bladder disorder ........................................ Yes No
   h. Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Complex (ARC) or tested positive for the Human Immunodeficiency Virus (HIV) ........................................ Yes No
   i. Anemia, blood vessel disease, bleeding or any other blood disease or disorder ........................................ Yes No
   j. Disorders of the eyes or ears ........................................ Yes No
   k. Chronic fatigue or fibromyalgia ........................................ Yes No

3. Are you currently pregnant? ........................................ Yes No

Continued on next page
### III Activities

**Important:** If you answer “Yes” to any question, use the space in section IV to list each activity, how often you participate in it and the last time you participated in it.

**Do you engage in any of the following activities?**

a. Skydiving

   - [ ] Yes
   - [ ] No

b. Scuba diving

   - [ ] Yes
   - [ ] No

c. Organized vehicle or organized boat racing

   - [ ] Yes
   - [ ] No

d. Piloting an aircraft

   - [ ] Yes
   - [ ] No

### IV Detail

(Provide detail below about any “Yes” answer from sections II and III.)

<table>
<thead>
<tr>
<th>Question number</th>
<th>Description/History of Condition (e.g. high blood pressure, recent BP reading etc.)</th>
<th>Date Condition Began</th>
<th>Duration of Condition/Treatment</th>
<th>Treatment</th>
<th>Fully Recovered?</th>
</tr>
</thead>
</table>

If you need more room, check here and attach a separate sheet.

### V Signature

Please read the Certification and sign and date the form below.

If an Authorization form is included in this package, please remember to sign and date all pages of the form and return it with your completed EOI Application.

**Certification**

I hereby represent, to the best of my knowledge and belief, that:

- The information I have provided in the Evidence of Insurability (EOI) Application is true, accurate and complete.
- I have read, or had read to me, the completed EOI Application, and understand that any false statements or misrepresentation made in it may result in a loss of coverage under the Group Insurance Policy.
- I have read or had read to me the Fraud Warning:

  **Fraud Warning:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

I also hereby confirm my understanding that:

- My EOI Application may be denied and I may be refused insurance if Sun Life Assurance Company of Canada (“The Company”) determines that I am not insurable. If The Company determines that I am not insurable, it will explain in writing the basis of its determination.
- I may ask The Company in writing to: (a) obtain certain information from the EOI Application file relating to me (a fee may be charged); (b) correct, amend or delete information in the EOI Application file relating to me (as permitted by applicable law); (c) file my own statement of facts if I believe any information in the EOI Application file relating to me is incorrect; and (d) provide me with a copy of my EOI Application.
- If I have any questions regarding my EOI Application, I can write to Sun Life Assurance Company of Canada, Group Medical Underwriting – SC7190, 15 Rye Street, Portsmouth, NH 03801.

<table>
<thead>
<tr>
<th>Signature of Employee</th>
<th>Date signed</th>
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<tbody>
<tr>
<td>x</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature of Spouse (If Application is for spouse)</th>
<th>Date signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td></td>
</tr>
</tbody>
</table>