Exempt Staff Council Meeting Minutes  
Thursday, May 14, 2015  
Noon – 2 p.m., ASC 201 (St. Paul)


Approved April minutes.

A. HR Survey Results Presentation (Michelle Thom) - Michelle went through the Employee Satisfaction Survey results.

B. Council History from Sarah Spencer – NESC was started in 1990’s. Group started talking about an ESC in early 2000’s. Originally set up to be a communicating body, not necessarily representatives for all employees. Key issues at start were how to keep long-term employees motivated and engaged.

C. Close out of 2014-15
   a. Chair’s remarks – Susan Anderson-Benson reviewed year’s activities and shared advice. Recommends continuing to partner with NESC and Faculty Senate Cmte, volunteering at Christmas Party with NESC and helping with New Employee Orientation. Concerned about our limited involvement on University committees, especially the Strategic Planning ones.
   b. Vice-Chair’s remarks – Susie Eckstein reminded us to enjoy your time and use it to build and bridge relationships.
   c. Finance/Elections Coordinator remarks – Brad Pulles said we had good participation in election this year. We were also good money stewards. Enjoyed his role.
   d. Communications Coordinator remarks – Matt Wash moved us into the Lyris platform and sent out 15-18 emails during the year. Recommends easing process of mass communication by getting DG lists automatically updated.
   e. Committee Reports
      i. UTAC (Jess Durrant) – CIO search on-campus happened. Enhanced storage options coming. CRM (Sales Force and Enrollment Rx) planned to go live this summer. Office 365 moving into Phase II. Sales Force/Marketing Cloud coming this summer. Have hired a new Director of Classroom Technology.
      ii. Wellness (Margaret McKibbin) – Major emphasis this year to get more of the President’s Cabinet enrolled in Vitality and get more faculty/staff enrolled. Also shared several complaints about smoking issues on campus.
      iii. Budget (Marie Aho) – Committee met October through March to make recommendations about budget.
      iv. Diversity & Inclusion (Joanie) – Committee never met.
      v. Fringe Benefits (Madonna McDermott) – No report since she was absent.

D. Susan reminded new members about resources available to Council and shared info regarding onboarding new members

E. Coverage needed for New Employee Orientation (NEO) on May 20 – Kate Burke and Matthew Logering will do it.

F. Recognized outgoing members

G. Elected new officers for 2015-16:
   a. Chair – Brad Pulles
b.  Vice-chair – Kim Herrema
   c.  Finance/Elections – Jessica Gjerde
   d.  Communications – James Hammar (with Margaret McKibbin doing minutes)

Respectfully submitted,

Margaret McKibbin