GPS Orientation

• Setting up your UST account
  – Network – e-mail – Blackboard
    • www.stthomas.edu/new
  – Murphy
    • banner.stthomas.edu
    • Uses username and password
    • Will continue to work after graduation
GPS Orientation

- The Quick Links on UST and GPS homepages has links to commonly used resources
  - UST e-mail
  - Blackboard
  - Murphy Online
  - Class Finder
  - Password
GPS Orientation

• UST e-mail is official channel of communication for the university to you
  – This means that you are responsible for any information any department or office at UST sends to your UST e-mail account
  – It is your responsibility to ensure that you can read your UST e-mail and that you do read it on a regular basis
  – It is the only way bills are sent
GPS Orientation

• Murphy – actions to take now
  – Enroll in Emergency Messaging System
  – Enter immunization data
  – Enter Health Insurance data
  – Complete the required Sexual Misconduct Training
  – Check account
GPS Orientation

• Murphy
  – Maintain addresses and phone numbers
  – Registration
  – Check schedule
  – Grades
    • UST does not send printed grades except by special request – through Murphy to Registrar’s office
GPS Orientation

• Registration
  – You may register online in Murphy
  – Any registration changes requiring special assistance are through the GPS office and not the UST Registrar’s Office
  • Delays due to contacting the incorrect office will be your responsibility
GPS Orientation

• Future registration
  – GPS will send information about registration times and classes through UST e-mail
  – We stage registration start-times based on number of classes remaining in program
  – Look for announcements
    • Late October or early November for January-term, spring semester, for registration at end of November
    • April for summer term and fall semester, registration at end of April
GPS Orientation

• School closings due to weather (snow days)
  – WCCO radio 830 AM
  – 651-962-SNOW
  – UST e-mail

• All university-wide closings whether a snow day, severe weather, or other event are announced the same way

• Decisions made by 6:00 a.m. and 3:00 p.m.
GPS Orientation

• Cancellations of individual classes
  for example: instructor out sick
  – An e-mail sent to your UST account by either
    GPS staff or the instructor
    • You will typically be in a BCC list
  – A notice posted at the classroom for those who
    didn’t check e-mail before coming to campus
GPS Orientation

• GPS Policies

• Academic Integrity
  – [www.stthomas.edu/engineering/graduate/policies/2011-12AcadIntegrity.html](http://www.stthomas.edu/engineering/graduate/policies/2011-12AcadIntegrity.html)
GPS Orientation

• Title IX Sexual Misconduct Policy
  – https://www.stthomas.edu/title-ix/sexualmisconduct/

• FERPA policy
  – www.stthomas.edu/registrar/student/ferpa/default.html
GPS Orientation

• Disability Policies and Services
  – www.stthomas.edu/enhancementprog/

• UST ID card office MHC 101
  – UST ID – policy
    • You may be required to show UST ID to access UST resources, including the right to be on campus
GPS Orientation

• Parking services
  – 2119 Grand Ave (corner of Grand and Finn)

• Bookstore
  – Basement of Murray Herrick Center (MHC)
  – Tommiebooks.stthomas.edu