Disciplinary Rights and Procedures for International and Off-Campus Programs-Academic and Non Academic

In all international and off-campus courses and programs, students are subject to the University of St. Thomas Rules of Conduct as stated in this Student Policy Book.

In these cases the faculty or staff person who is in charge of supervising the course or program will have the full authority of the Dean of Students (for non-academic violations) and the appropriate academic dean (for academic violations) to adjudicate disciplinary violations of the Rules of Conduct.

When feasible, the faculty or staff person in charge should make every effort to informally resolve problems that arise. However, if a formal process is required, the following procedures for adjudicating violations of the Rules of Conduct will be followed.

1. The staff or faculty member who administers the program onsite will notify students of alleged violations in writing.
2. A meeting will be held between the student accused and the faculty or staff member after the student receives the violation letter to determine if the student violated the Rules of Conduct.
3. After the meeting, the faculty or staff member will determine whether or not the Rules of Conduct have been violated and, in consultation with the International Education staff, the Dean of Students and the appropriate academic dean, determine sanctions, if applicable.
4. The student will receive a decision letter stating whether it has been determined that the student violated the Rules of Conduct and the appropriate sanction, if any. A copy of the decision letter will be forwarded to the Dean of Students for inclusion in the student's disciplinary file.
5. There is no appeal of discipline occurring in connection with an international or off-campus program. Faculty or staff in charge of the administration of the program have full authority for imposing sanctions, including sending the student home prior to the completion of the class or program.
6. In extreme cases, the faculty or staff member who oversees the class or program may, in consultation with International Education staff, the Dean of Students and appropriate academic dean, immediately suspend a student from the program and send the student home at the student's expense. The decision of the Dean of Students and academic dean is final.

Due to the unique nature of international or off-campus programs, disciplinary decisions made by faculty or staff during these programs are subject to review by the Dean of Students and appropriate academic dean.