

**STUDENT ACKNOWLEDGEMENT
OF THE
OFFICE OF CAREER & PROFESSIONAL DEVELOPMENT
POLICIES AND PROCEDURES**

The Student Participation and Release Form must be filled out each academic year and filed with the Office of Career & Professional Development (CPD) before participating in the On-Campus Interview (OCI) process.

- If I need to cancel an interview, I will do so at least **2 full business days before** the interview date. I will cancel only in the case of emergency. I will provide a written explanation and apology along with the cancellation notice. If I fail to give such notice, explanation and apology, I may be denied access to further on-campus interviews.
- I have read and understand all NALP and CPD policies included in my OCI packet distributed by CPD.
- I agree to notify the CPD of any callbacks, offers and acceptances. **I also understand that sanctions may be applied in the event of any non-compliance.**
- Upon the completion of OCI, I will fill out a follow-up survey regardless of whether I receive any job offers.

YOUR contact information, for emergency use only.

Name _____

Street Address _____

City, Zip _____

Home Phone _____

Cell/Business _____

Signature _____ Date _____

**PLEASE RETURN THIS FORM TO THE OFFICE OF CAREER & PROFESSIONAL DEVELOPMENT BY
AUGUST 16, 2010 AT 5:00 P.M.**