

2010-2011 Verification Worksheet for Dependent Students

Your application was selected for review in a process called "Verification." Our office is required to collect information and documentation to verify the information provided on your FAFSA is true and correct. Please complete this verification worksheet and return it to our office as soon as possible, so your financial aid won't be delayed.

Note: If there are discrepancies between your FAFSA information and your tax forms and W-2 statements, we may submit corrections to the Federal Processor on your behalf. If necessary, you will receive a new Student Aid Report (SAR) noting the corrections we made to your data.

Section A. Student Information			
Last Name	First Name	M.I.	UST ID Number
Phone Number	Permanent Street Address	City, State, Zip Code	

Section B. Family Information

List the members of your parents' household, including:

- yourself,
- your parent(s); and
- your parents' dependent children (if your parent(s) will provide more than half of their support from July 1, 2010 through June 30, 2011, or the children would be required to provide parental information when applying for federal student aid).

Include other people only if they:

- live with your parent(s) and your parent(s) provide more than half of their financial support and will continue to receive this support from your parent(s) between July 1, 2010 and June 30, 2011.

If your parents are divorced/separated:

- provide information for the parent you lived with the most during the last 12 months; or
- if you did not live with one parent more than the other, provide information for the parent from whom you received the most financial support during the past 12 months.
- if the parent you are listing on this worksheet is remarried, include your stepparent in the household.

Write the names of all household members in the spaces below. If any household members, excluding your parent(s), will be attending college at least half-time between July 1, 2010 and June 30, 2011 and will be enrolled in a degree or certificate program, please include the name of the college. High school students taking college courses are not considered to be attending college for federal aid purposes. If you need more space, attach a separate page.

	Full Name	Age	Relationship to Student	Name of College Attending in 2010-2011
Student			<i>self</i>	<i>University of St. Thomas</i>
Family Members				

Federal regulations allow post-secondary schools the right to ask you for information before awarding financial aid. (C.F.R. Title 34, Part 668, the student financial aid program rules).

Section C. Student's Tax Forms and Income Information (All Applicants)

1. Please indicate 2009 tax filing status below:

- I have filed a 2009 federal tax return.** Tax returns include 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. Please attach the **signed** tax return and all supporting W-2 statements. If you did not keep a copy of your tax return, you can request a copy from your tax preparer, or by calling the IRS at (800) 829-1040.
- I will not file and am not required to file a 2009 Federal Income Tax Return.** Complete table in step 2 below.

2. If you did not file and are not required to file a 2009 Federal Income Tax Return, list below your employer(s) and any income received in 2009 (use the W-2 or other earnings statement if available). Attach all supporting W-2 statements:

Source or Employer - if none, indicate N/A	2009 Amount - Don't leave blank; if none, indicate \$0 or N/A
a.	\$ _____
b.	\$ _____
c.	\$ _____

3. List any sources of untaxed income.

Sources Of Untaxed Income	2009 Amount - Don't leave blank; if none, indicate \$0 or N/A
a.	\$ _____/month x _____ months = _____
b.	\$ _____/month x _____ months = _____
c.	\$ _____/month x _____ months = _____

4. If you had need-based work study earnings in 2009, please indicate the amount below:
2009 Need-Based Work-Study Earnings \$ _____

Section D. Parent Tax Forms and Income Information

1. Please indicate parents' 2009 tax filing status below:

- My parents have filed a 2009 federal tax return.** Tax returns include 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. Please attach the **signed** tax return and all supporting W-2 statements. If copies of tax returns are not available, a copy can be requested from your tax preparer, or by calling the IRS at (800)-829-1040.
- My parents will not file and are not required to file a 2009 Federal Income Tax Return.** Complete table in step 2.

2. If your parents did not file and are not required to file a 2009 Federal Income Tax Return, list below parents' employer(s) and any income received in 2009 (use the W-2 or other earnings statement if available). Attach all supporting W-2 statements:

Source or Employer - if none, indicate N/A	2009 Amount - Don't leave blank; if none, indicate \$0 or N/A
a.	\$ _____
b.	\$ _____
c.	\$ _____

3. List any funds your parent(s) received from child support or other untaxed income.

Sources Of Untaxed Income	2009 Amount - Don't leave blank; if none, indicate \$0 or N/A
a. Child Support Received	\$ _____/month x _____ months = _____
b.	\$ _____/month x _____ months = _____
c.	\$ _____/month x _____ months = _____
d.	

4. If your parent(s) **paid** child support in 2009, please indicate the amount below:
2009 Child Support Paid \$ _____

Section E. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

X Student Signature	Date
X Parent Signature	Date

Mail or fax this worksheet with tax forms and W-2s to:
University of St. Thomas,
Financial Aid Office - AQU 328
2115 Summit Avenue, St. Paul, MN 55105-1078
651-962-6550 / Fax: 651-962-6599

PLEASE SIGN ANY TAX FORMS SENT WITH THIS WORKSHEET EVEN IF THEY WERE SIGNED ELECTRONICALLY