

STEPS Junior Counselor Job Description 2009

Who becomes a Junior Counselor?

Junior Counselors are high school age girls who have either been a past STEPS camper or are interested in helping out with a summer camp for one week during the summer. In order to apply, you must have completed, or will have completed, 9th grade.

What do junior counselors do?

The Junior Counselors are a liaison between campers and counselors. Their job is to have fun with the girls while being a role model. During the week, a Junior Counselor usually joins a counselor who needs an extra set of hands to help out with her campers. They may also float between different groups as needed. Junior Counselors will never be left alone with campers, and will never be directly responsible for their wellbeing.

Responsibilities

It is extremely important that the Junior Counselors have positive, high energy during the week and fully participate in all activities to help boost the campers' enthusiasm. Junior Counselors have a responsibility to encourage a positive attitude at camp. They influence the campers' attitudes about other campers, activities, counselors and the camp in general. Junior Counselors also help with daily activities, such as setting up snacks, attending nightly counselor meetings, and delivering the mail.

What now?

Junior Counselors must apply in writing. Once the application is received, they will be contacted in late April by the Camp Directors for an interview. If chosen, Junior Counselors must arrive at camp at noon the Sunday of the week they are working. They will stay overnight in the dorms through Thursday until approximately 8pm. On Sunday, over a light lunch, Junior Counselors meet the counselors and directors, and prep for the week.

Benefits

This position is not paid, however, room and board are included. Junior Counselors typically share a room with another Junior Counselor. This is a wonderful opportunity for high school students to take a leadership role and become more comfortable working with youth, engineering, and working as part of a team.

STEPS Junior Counselor Application 2009

Science Technology and Engineering Preview Summer Camp

Personal Information

Name _____ Email _____

Address _____

Telephone _____ Date of Birth _____

Emergency Contact (during camp)

Name _____ Relation to you _____

Daytime Phone _____ Evening Phone _____

Education

School _____ Current grade _____

Related Experience

What volunteer work, school, or community activities have you participated in that will help with this position?

Employer	Position	Dates of Employment
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_____	_____	_____
_____	_____	_____
_____	_____	_____

What experience do you have working with youth?

What excites you about the opportunity to work at STEPS Camp?

References:

List two persons NOT related to you who can judge your qualifications for this position.

Name	Phone and Email	Relationship to you
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_____	_____	_____
_____	_____	_____

Week Preferences

Please rank the week you would like to volunteer at STEPS (1 being your first choice and 4 being your last choice).

_____ June 28-July2
_____ July 19-23

_____ July 12-16
_____ July 26-30

Jr. Counselor Health Information

Name of Physician _____ Phone Number () _____

Name of Insurance Co. _____ Policy Number _____

If needing medical attention, what Twin Cities hospital should we send you?

_____ Phone Number: () _____

Please check if any of the following are a medical concern and please explain.

- _____ Asthma _____
- _____ Bee Stings _____
- _____ Diabetes _____
- _____ Food Allergies _____
- _____ Medication Allergies _____
- _____ Seasonal Allergies _____
- _____ Seizures _____
- _____ Sleep Difficulties _____
- _____ Other _____

Please list any medications you are currently taking

Will you be taking these medications while at camp? ____

Have you had any major surgery, accidents, or illnesses or any physical limitations that may affect your activities at camp? ____ If yes, please explain _____

APPROVAL OF PARTICIPATION

I understand that the University of St. Thomas may take photographs and videos of camp participants and activities. I agree that the University of St. Thomas shall be the owner of and may use such photographs relating to the promotion of future camps. I relinquish all rights that I may claim in relation to the use of said photographs and videos.

In case of illness or injury, permission is granted to treat the counselor at an appropriate medical facility. By signing below, I am giving my consent in advance for medical treatment and/or transportation.

Furthermore, as a participant in the camp/clinic, I hereby state that I am aware of and accept the risk the counselor inherent in the program activity. I agree to hold harmless and indemnify the Catholic Archdiocese of Minneapolis, the Board of Trustees of the University of St. Thomas, the University of St. Thomas itself, their officers, agents, and employees, from any and all liability, loss, damages, costs, or expenses which are sustained, incurred, or required arising out of the actions of my dependent in the course of the camp.

_____ Guardian Signature

_____ Date

I understand that STEPS is a resident camp and, as a junior counselor, I will be expected to stay on campus overnight from Sunday-Thursday during the week of camp. I certify that all information provided on this application is true and complete.

_____ Junior Counselor Signature

_____ Date