

STEPS Camp Counselor Job Description and Application

STEPS Camp Description

STEPS (Science Technology Engineering Preview Summer) is a one-week introduction to the world of technology and engineering. The advanced STEPS camp is for girls going into ninth grade who have already participated in the STEPS camp as a seventh grader. In the basic STEPS camp, girls going into the seventh grade participate in activities that give them hands-on experience with high-tech equipment at a time when girls are often losing interest in these subjects. Swimming, pizza parties and karaoke are also an important part of camp. The campers experience dorm life, cafeteria food and what it is like to be on a college campus.

STEPS is a free camp for girls from all over Minnesota. The advanced camp is one week, and the basic STEPS camp runs for four one-week overnight sessions.

Counselor Job Description

No previous knowledge of science and technology are required. You must enjoy working with campers from 11-14 year olds. You must be ready to supply yourself with energy over the five weeks of camp. Camp starts at noon on Sunday, and runs continuously through late Thursday evening. You must stay on campus with the girls during these five weeks (room and board are free) but you can leave on the weekends, and camp does not run during the week of Fourth of July (though your room will still be available for you.) Our counselors are part of a team. As a team, we share responsibilities to give each counselor two hours personal time each session and two hours personal time every other night. No counselor will have more than 11 students in a week, and may have the support of a Jr. counselor.

Responsibilities

Counselors will:

- Create a welcoming, positive camp atmosphere for all campers and be a responsible mentor to 8-12 girls/week
- Participate in the team effort of being a STEPS counselor
- Be patient, flexible, willing to have fun and work with the camp's diverse population

Qualifications

Counselors must:

- Be self-motivated and enjoy children
- Be at least 18 and graduated high school; because this is an all-girl overnight camp, "only female applications will be considered".

Benefits

- Free room and board for duration of camp (includes room over weekends and 4th of July)
- Stipend starts at \$1,250

Time Commitment

- Training begins June 15th
- Camp is Sunday-Thursday: June 22 - July 30 with the week of July 4th (3rd - 11th) off

To Apply

Send application to:

jkubal@stthomas.edu

STEPS Camp Directors attn: Jacki Kubal
Mail #OSS 101
University of Saint Thomas
2115 Summit Ave
Saint Paul, MN 55105-1079

**For More Information contact the STEPS office 651-962-5750
or visit our website: <http://www.stthomas.edu/engineering/STEPS>**

2009 STEPS Counselor Application

(Science Technology and Engineering Preview Summer Camp)

Personal Information

Name Last _____ First _____ Middle _____

Email _____ Date of Birth: ____/____/____

Present Address _____

_____ Tee shirt size _____

Telephone _____ Alternate Telephone _____

Social Security Number (Optional) _____

Emergency Contact (during camp)

Name _____ Relation to you _____

Daytime Phone _____ Evening Phone _____

Education

Schools Attended (High School, College) Area of Study Highest Grade Completed Degree/Date of Graduation

Employment (two most recent)

Employer Position Dates of Employment

Related Experience

Work, school, and community experience that will help with this position:

Experiences working with children

Why are you interested in working at STEPS camp?

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How did you hear about this job?

References

List two persons not related to you who can judge your qualifications for this position.

Name	Position	Full Address and Phone	Relationship to you
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I understand that STEPS is a resident camp and, as a counselor, I will be expected to stay on campus overnight from Sunday-Thursday during the five weeks of camp and counselor training. I certify that all information provided on this application is true and complete. I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the STEPS Camp at the University of St. Thomas for the purpose of employment with this agency. The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

Signature of Applicant

Date