



UNIVERSITY of ST. THOMAS

College of Applied Professional Studies

Graduate School of Professional Psychology  
School of Education

# PERSONAL REFERENCE

Admissions Application  
School of Education

## APPLICANT REFERENCE FOR

Name (Last, First, MI)

## WAIVER OF RIGHT TO ACCESS CONFIDENTIAL STATEMENTS

*"I hereby waive my right to inspect the personal reference letters which I am requesting as a requirement for admission. I understand I may not be required by the institution to waive that right as a condition for admissions, employment or honor."*

Signature

Date

## TO THE RECOMMENDER

If the applicant did not sign the above statement, the law specifically reserves to the applicant the right of access to your reference letter.

The person whose name appears above is applying for admission to the School of Education at the University of St. Thomas and has requested that your recommendation be included as part of the information on which our admission decision will be made. On separate paper, please word process or type your Personal Reference in response to the following writing prompt.

## PERSONAL REFERENCE WRITING PROMPT

The mission of the St. Thomas School of Education is to educate practitioners to be 1) morally responsible leaders, who 2) think critically, 3) act wisely, and 4) work skillfully, 5) to advance the common good. Based on your interpretation of the St. Thomas mission, how would you evaluate this candidate in terms of any or all of these areas, especially as they might affect her/his ability to succeed in graduate-level study?

## YOUR CONTACT INFORMATION

Name

Employer

Position

Work Address

City

State

Postal Code

Mail signed personal reference to:

University of St. Thomas  
School of Education Admissions  
MOH 217  
1000 LaSalle Ave  
Minneapolis, MN 55403-2009

Or, fax to: 651-962-4169

**Questions**  
651-962-4550 or 800-328-6819, Ext. 2-4550  
education@stthomas.edu