

**Post Interview Thank You Letter**

1320 S. Poplar, Apt. C

Oakdale, MN 45056

April 15, 200X

Dr. G. R. Smith Personnel Director  
Downtown City Schools  
P. O. Box 1000  
St. Paul MN 55105

Dear Dr. Smith:

Thank you for the opportunity to meet with you during the Minnesota Education Fair. I enjoyed our interview very much. The teaching opportunities and learning environment at XYZ Street High School sound exciting and challenging. The position we discussed certainly seems to have many of the features I am seeking as I begin my teaching career. Moreover, I am confident that I can make a positive contribution to the school and community.

The application you gave me is enclosed. I have also filled out an on-line application with your district. Of course, I would be happy to provide any additional information you may need.

Thank you again for your consideration. I look forward to hearing from you soon.

Very truly yours,

Tommy Teacher

Enclosure

**University of St. Thomas  
Career Development Center**