

University of St. Thomas

Dean of Students Form

TRANSFER APPLICANT After completing the top portion, submit this form to **your most recent** institution for final completion.

Student's Last Name - *please print*

First Name, MI

UST ID (optional)

Street Address/P.O. Box

City, State, Zip

Phone Number

Student's Signature

Date

Have you ever been subject to disciplinary action by any institution of higher education? Yes No

If yes, please provide further details below, including the nature of the disciplinary action and the name of the institution where the disciplinary action occurred.

Have you ever been judged delinquent by a juvenile court or convicted of a misdemeanor or felony-level jurisdiction? Yes No

If so, please provide further details below, including the date, court and nature of the charge or conviction.

Please check all that apply: I am over the age of 25 I have not taken any college courses in the last 4 years

If you have checked both boxes above, you do not need to complete the rest of this form.

"I have applied for admission to the University of St. Thomas for the academic term beginning _____, and I authorize

_____ to release the following information." _____

Name of College/University

Student Initials

INSTITUTIONAL SECTION

The student named above has applied for admission to the University of St. Thomas. This form must be on file before the student will be considered for admission. Please complete the following questions:

- Dates of attendance: _____
- Is this applicant eligible to return to your institution? Yes No
- Has the applicant been subject to either disciplinary action or probation while attending your institution?
If yes, please explain: Yes No
- Do you know of any other behavioral issues or concerns regarding this student's attendance at your institution?
If yes, please explain: Yes No
- Additional comments that may be helpful:

Signature of Dean

Date

Printed Name

Daytime Telephone Number

Name of Institution

Institution Address

Please return this form as soon as possible to:

University of St. Thomas
Office of Admissions
2115 Summit Avenue, Mail 32F
St. Paul, MN 55105
(651) 962-6150 or (800) 328-6819, Ext. 2-6150
FAX (651) 962-6160